

DAIMLER TRUCK



SyncroSupply Central and TruckApp

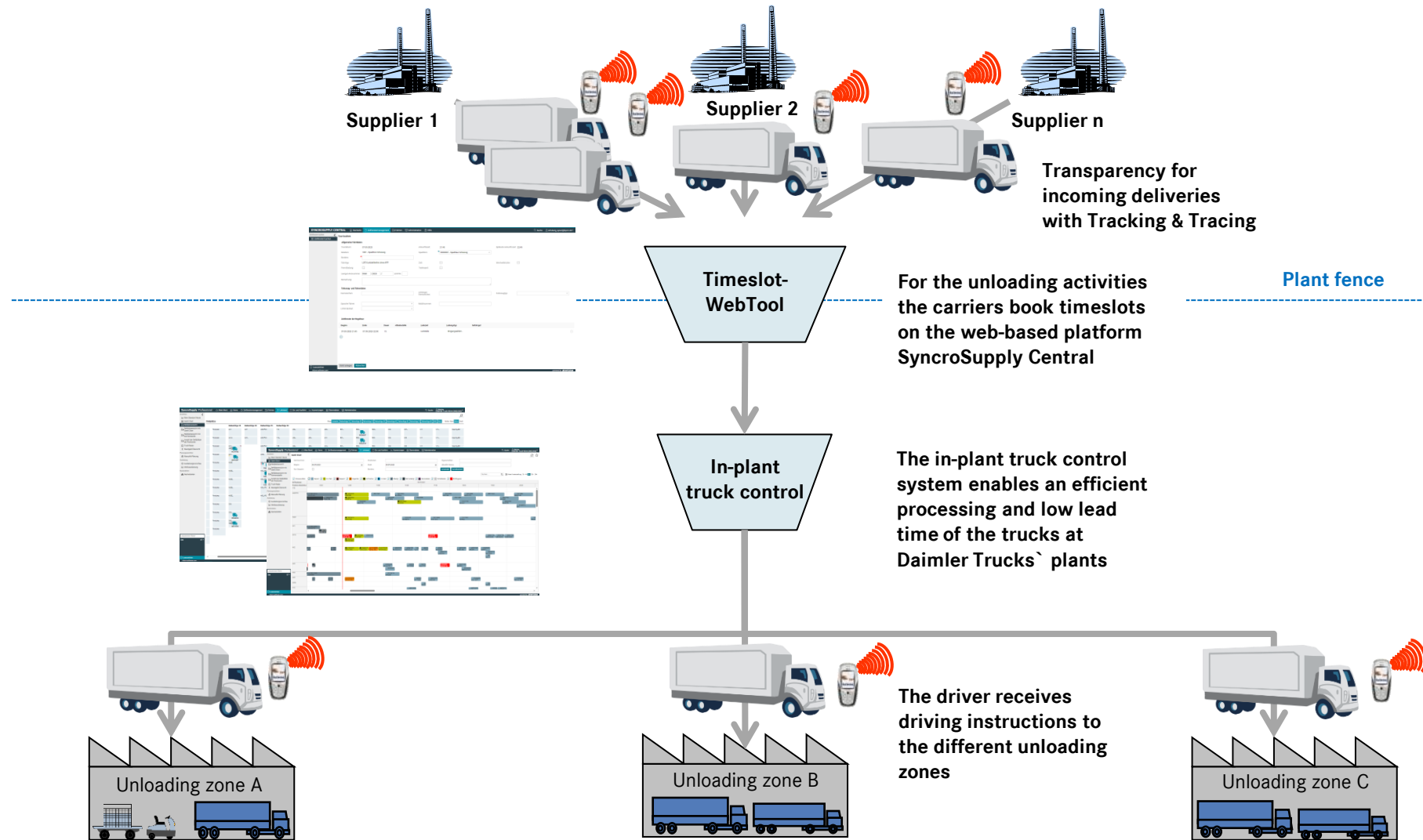
TE/ONL-N, July 2024



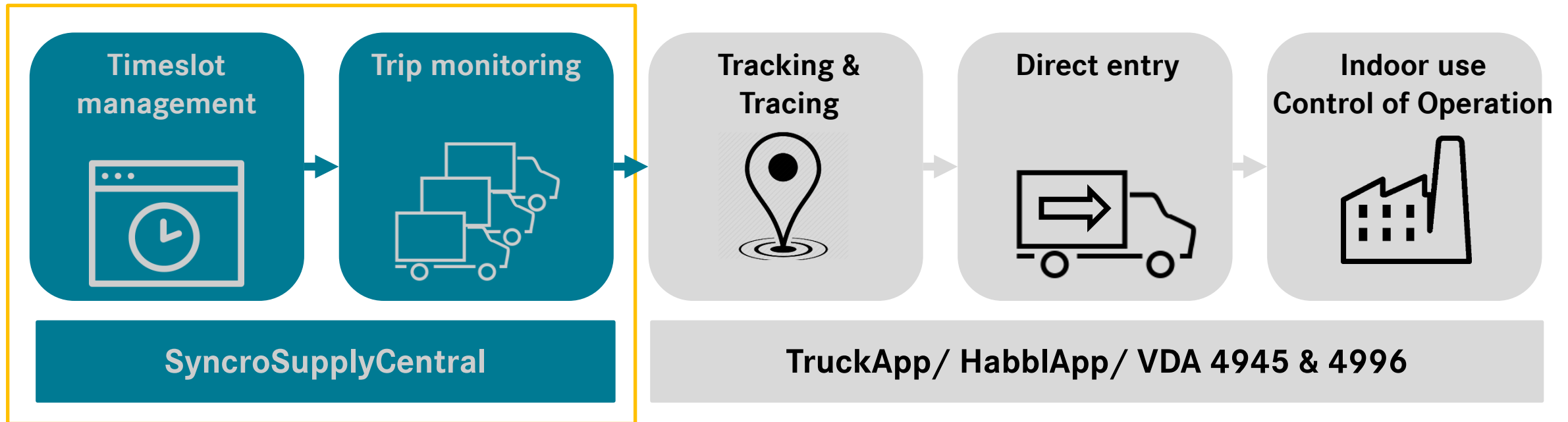
Agenda

- 1. Introduction**
2. SyncroSupply Central overview
3. Timeslot Management module
4. Deliveries module
5. Administration and Help module
6. TruckApp
7. General settings
8. Registration and location activation

1. Introduction: At Woerth plant, there must be a time slot booked for each transport. The trucks are controlled through driving instructions.



1. Introduction: The focus of the training document is on the functions of trip planning and time slot mgt. in **SyncroSupply Central** and **TruckApp**



SyncroSupply actively controls the inflow of inbound transports to the plant and the distribution of trucks in the plant. Therefore, the carrier books timeslots within the web-based tool SyncroSupply Central and a tracking & tracing is realized via the SyncroSupply TruckApp. Next to the usage of the SyncroSupply TruckApp, it is also possible to use the HabblApp or a connection via the VDA 4945 & 4996 interface.

→ Please do contact your responsible contact person at Daimler Truck for further information.

1. Introduction: Prerequisites for using SyncroSupply Central

The following requirements are necessary for a time slot reservation via SyncroSupply Central:

- **Access to** SyncroSupply Central (registration only necessary if no account exists yet, see description in chapter 8)
- **Activation** in the Central system for the Woerth plant (activation links are created and sent by the respective plant, see description in chapter 8)

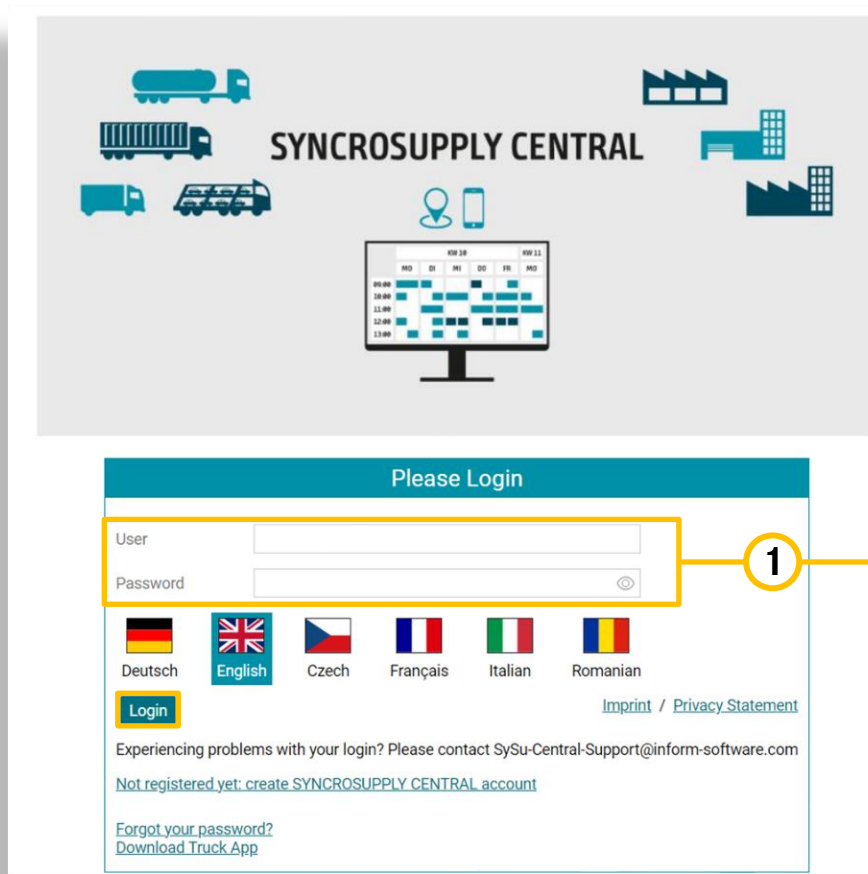
Agenda

1. Introduction
- 2. SyncroSupply Central overview**
3. Timeslot Management module
4. Deliveries module
5. Administration and Help module
6. TruckApp
7. General settings
8. Registration and location activation

2. SyncroSupply Central overview

Login to SyncroSupply Central

Link: <https://central.syncro.supply/gui/>



The image shows the SyncroSupply Central login interface. At the top, there is a header with the text "SYNCROSUPPLY CENTRAL" and several icons representing logistics (trucks, a warehouse, and a calendar). Below this is a login form titled "Please Login". The form contains two input fields: "User" and "Password". A yellow box highlights these fields, and a yellow circle with the number "1" is placed next to it. Below the input fields are several flags representing different languages: Deutsch, English, Czech, Français, Italian, and Romanian. The "English" flag is highlighted with a yellow box. Below the flags is a "Login" button, also highlighted with a yellow box. To the right of the "Login" button are links for "Imprint" and "Privacy Statement". At the bottom of the form, there is a line of text: "Experiencing problems with your login? Please contact SySu-Central-Support@inform-software.com". Below this are two more links: "Not registered yet: create SYNCROSUPPLY CENTRAL account" and "Forgot your password? Download Truck App".

Confirm login with user name and password and press the “Login” button

2. SyncroSupply Central overview

Navigation

The screenshot shows the SyncroSupply Central interface. At the top, there is a dark blue navigation bar with the title 'SYNCROSUPPLY CENTRAL' and a menu bar containing 'Home', 'Timeslot Management', 'Deliveries', 'Administration', and 'Help'. To the right of the menu bar is a search bar and a user profile icon labeled 'schulung_sysu1@byom.de'. A yellow box highlights the user profile icon, and a callout box labeled '2' points to it with the text 'Clicking on the user name opens a user menu'. A second yellow box highlights the user menu, which is open and shows options: 'Change password', 'Contact Support', 'Switch Language', 'About SYNCROSUPPLY', 'Help', and 'Logout'. A yellow box labeled '1' points to the 'Home' link in the menu bar. A third yellow box highlights the main content area, which includes a 'Home' section with a welcome message and four large teal tiles for 'Timeslot Management', 'Deliveries', 'Administration', and 'Help'. A callout box labeled 'The modules can be accessed via the menu bar or via the homepage' points to the 'Home' link and the main content area.

1

2

The modules can be accessed via the menu bar or via the homepage

Clicking on the user name opens a user menu

Home

Welcome to SYNCROSUPPLY CENTRAL!

Timeslot Management
You can book timeslots and tours here.

Deliveries
You get an overview of all current and completed deliveries here.

Administration

Help

schulung_sysu1@byom.de

Change password

Contact Support

Switch Language

About SYNCROSUPPLY

Help

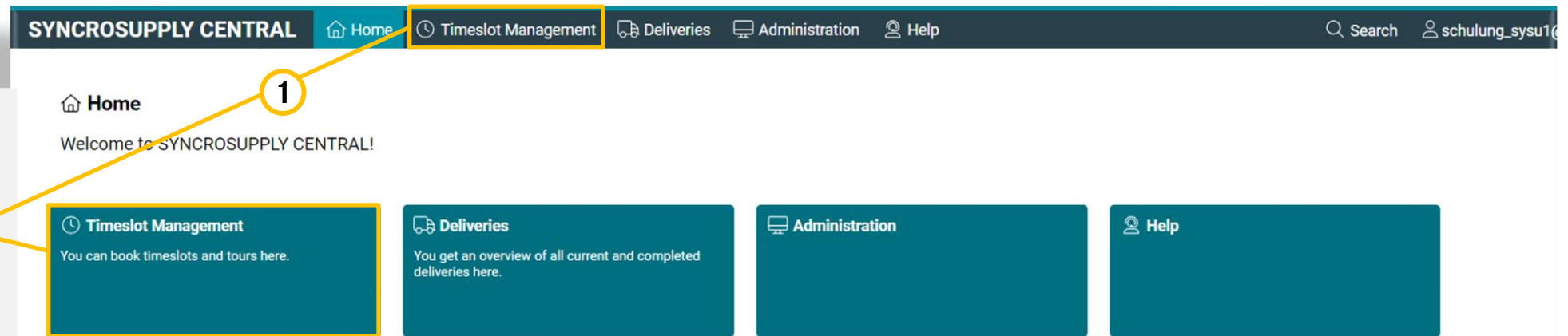
Logout

Agenda

1. Introduction
2. SyncroSupply Central overview
- 3. Timeslot Management module**
4. Deliveries module
5. Administration and Help module
6. TruckApp
7. General settings
8. Registration and location activation

3. "Timeslot Management" module

Navigation – Regular trips & free time slots (1/3)



The timeslot management modules can be called up via the **menu bar** or via the **homepage**

3. "Timeslot Management" module

Navigation – Regular tours & free time slots (2/3)

In the "Tenant Selection" field, first select the **location** for which you want to book time slots.

1

Select Location

Tenant Selection: *

Q|

Daimler Truck Gaggenau (034)

Daimler Truck Gaggenau PCC Ötigheim (034)

Daimler Truck Kassel (069)

Daimler Truck Mannheim (020)

Daimler Truck Würth (060)

Daimler Truck Würth (060)

That's how it works

1. Select the location
2. Press "Book Timeslot"
3. After you have entered the location, you will see a list of available time slot options.
4. Confirm your booking

I cannot select the desired location / company:

1. Via the menu "Administration" you can add new locations / companies. This is only possible if your organization has received an invitation from the location / company.
2. If you are not the administrator of your company please contact the regarding person.

If you have any questions, please use our [help section](#).

Book Timeslot

2

Then click on the **Book Timeslot** button.

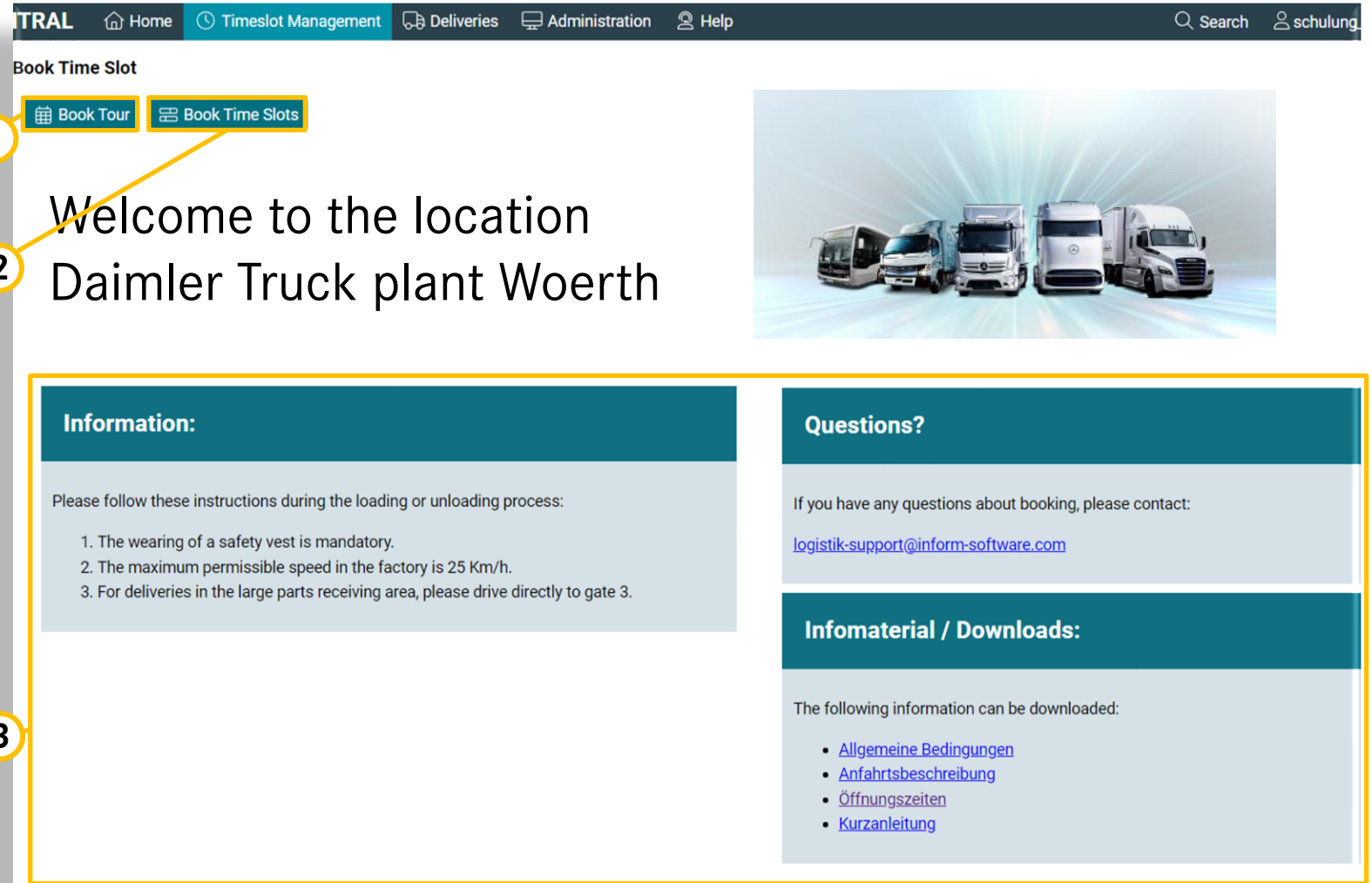
3. "Timeslot Management" module

Navigation – Regular tours & free time slots (3/3)

Via the button "**Book Tour**" the **agreed standard** time slots are booked.

With the button "**Book Time Slots**" **sporadic time** slots are booked


Here, you will find general information and an information material/download area. For example, changes of plant opening hours or plant staff meetings are announced here.



Book Time Slot

[Book Tour](#) [Book Time Slots](#)

Welcome to the location Daimler Truck plant Woerth



Information:

Please follow these instructions during the loading or unloading process:

1. The wearing of a safety vest is mandatory.
2. The maximum permissible speed in the factory is 25 Km/h.
3. For deliveries in the large parts receiving area, please drive directly to gate 3.

Questions?

If you have any questions about booking, please contact:

logistik-support@inform-software.com

Infomaterial / Downloads:

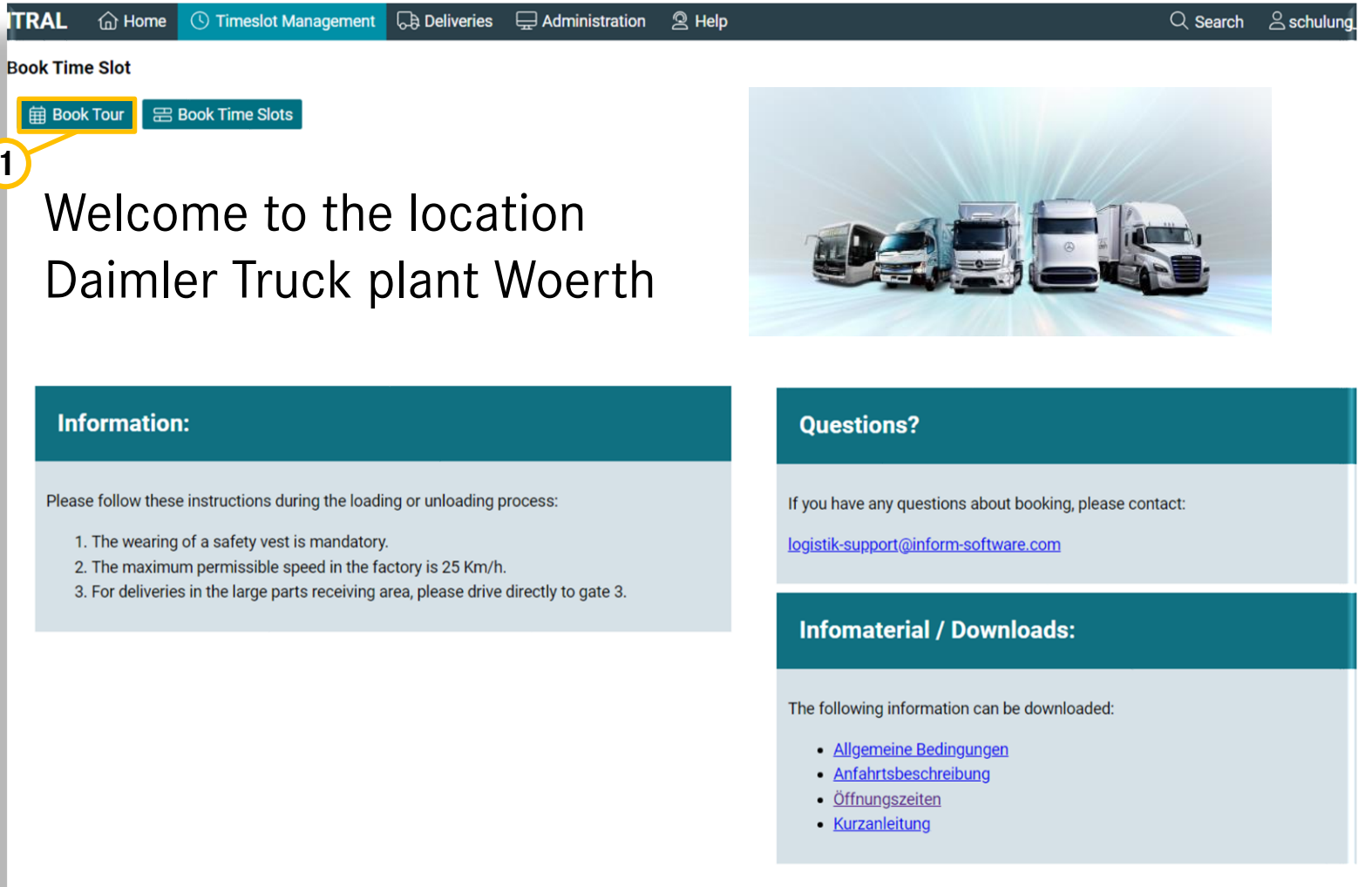
The following information can be downloaded:

- [Allgemeine Bedingungen](#)
- [Anfahrtsbeschreibung](#)
- [Öffnungszeiten](#)
- [Kurzanleitung](#)

3. "Timeslot Management" module – Booking regular tours

Step 1/4: Starting of regular tour dialogue

Via the button "**Book Tour**" the **agreed standard** time slots are booked.



Book Time Slot

Book Tour **Book Time Slots**

1

Welcome to the location
Daimler Truck plant Woerth

Information:

Please follow these instructions during the loading or unloading process:

1. The wearing of a safety vest is mandatory.
2. The maximum permissible speed in the factory is 25 Km/h.
3. For deliveries in the large parts receiving area, please drive directly to gate 3.

Questions?

If you have any questions about booking, please contact:
logistik-support@inform-software.com

Infomaterial / Downloads:

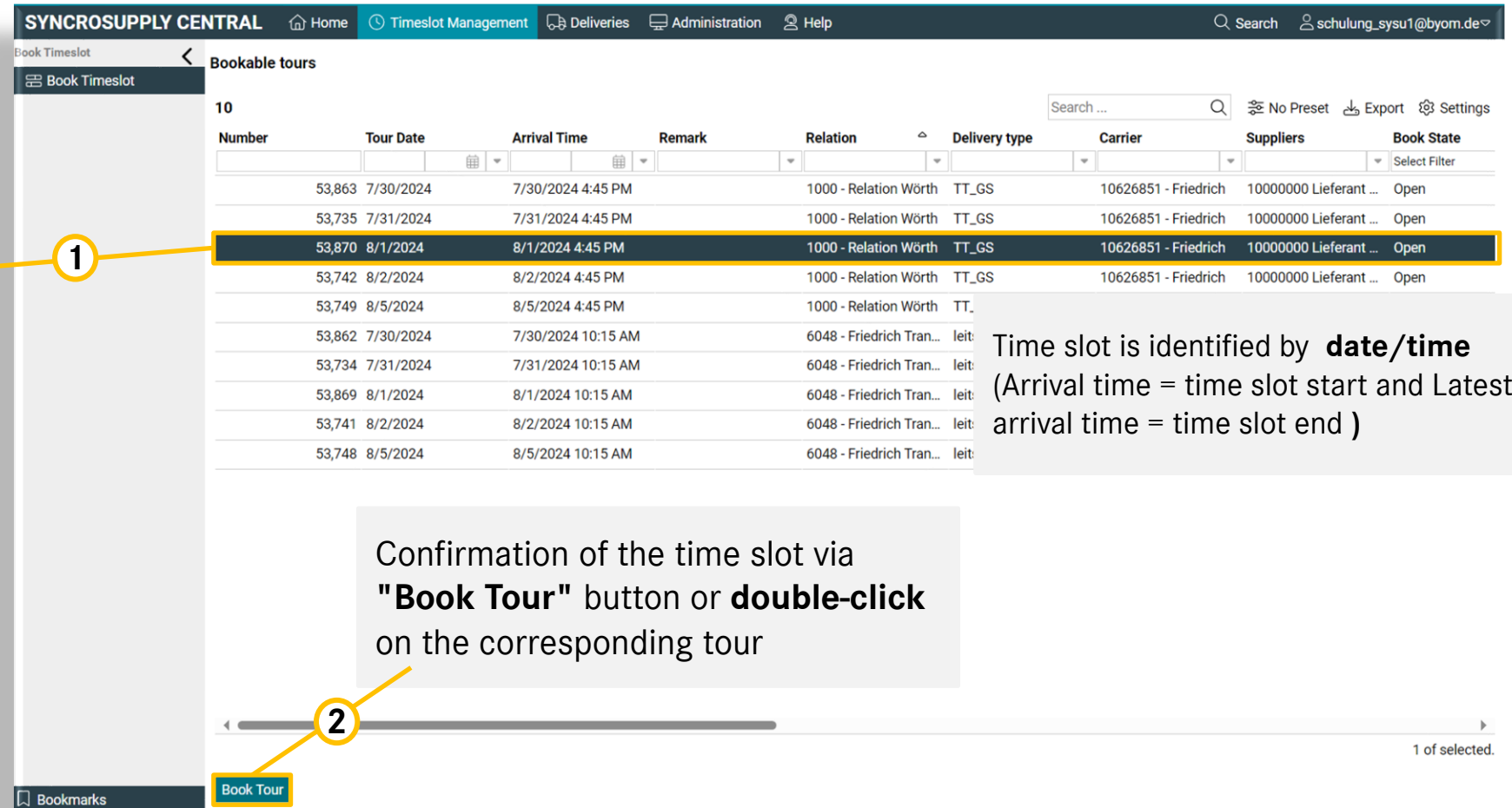
The following information can be downloaded:

- [Allgemeine Bedingungen](#)
- [Anfahrtsbeschreibung](#)
- [Öffnungszeiten](#)
- [Kurzanleitung](#)

3. "Timeslot Management" module – Booking regular tours

Step 2/4: Selecting time slot for the corresponding day from the list of "bookable tours"

Selection of a time slot for the corresponding booking day from the list of available tours.



SYNCROSUPPLY CENTRAL Home Timeslot Management Deliveries Administration Help

Book Timeslot

Bookable tours

10

Search ... No Preset Export Settings

Number	Tour Date	Arrival Time	Remark	Relation	Delivery type	Carrier	Suppliers	Book State
53,863	7/30/2024	7/30/2024 4:45 PM		1000 - Relation Wörth	TT_GS	10626851 - Friedrich	10000000 Lieferant ...	Open
53,735	7/31/2024	7/31/2024 4:45 PM		1000 - Relation Wörth	TT_GS	10626851 - Friedrich	10000000 Lieferant ...	Open
53,870	8/1/2024	8/1/2024 4:45 PM		1000 - Relation Wörth	TT_GS	10626851 - Friedrich	10000000 Lieferant ...	Open
53,742	8/2/2024	8/2/2024 4:45 PM		1000 - Relation Wörth	TT_GS	10626851 - Friedrich	10000000 Lieferant ...	Open
53,749	8/5/2024	8/5/2024 4:45 PM		1000 - Relation Wörth	TT_			
53,862	7/30/2024	7/30/2024 10:15 AM		6048 - Friedrich Tran...	leit:			
53,734	7/31/2024	7/31/2024 10:15 AM		6048 - Friedrich Tran...	leit:			
53,869	8/1/2024	8/1/2024 10:15 AM		6048 - Friedrich Tran...	leit:			
53,741	8/2/2024	8/2/2024 10:15 AM		6048 - Friedrich Tran...	leit:			
53,748	8/5/2024	8/5/2024 10:15 AM		6048 - Friedrich Tran...	leit:			

Time slot is identified by **date/time**
(Arrival time = time slot start and Latest arrival time = time slot end)

Confirmation of the time slot via **"Book Tour"** button or **double-click** on the corresponding tour

Bookmarks Book Tour

1 of selected.

3. "Timeslot Management" module – Booking regular tours

List of the relevant columns in the table

Column title	Column content
Relationships	BVS and name
Date of the trip	Date for the time slot
Tour	BVS and start of time slot
Arrival time	Start of time slot
Latest arrival time	End of time slot
Booking Statuses	Open-ended: Time slot can be booked
Loading destination	indicates the specified unloading zones and their sequence
Position of	indicates the specified unloading zones and their sequence
Forwarding agent	Freight forwarder number and name
Expiry\ Date	Time until when the time slot can be booked

3. "Timeslot Management" module – Booking regular tours

Step 3/4: Completing delivery data and confirming with the “Create Delivery” button

Complete the delivery data.
Mandatory fields (*) are required

The default charging destinations can be changed here

The time slot can be booked using the **"Create Delivery"** button.

Book Tour

Delivery Data

Tour Date: 08/01/2024 Arrival Time: 04:45 pm

Relation: 1000 - Relation Wörth Carrier: *10626851 - Friedr

Border*: *

Delivery type: TT_GS Customs: ☐

Trailer Yard: ☐

Empty Advice Nr: 0060 / 2024 / LKW-Nr.

Remark:

Resource and Driver Information

Vehicle Licence Plate: Trailer Licence Plate: Vehicle Type:

Driver Name:

Driver Language: Mobile Number:

Truck-Brand:

Time Slots of the Tour

Start at	End at	Durati...	Abladestelle	Bookable Object	Loading Type	Dangerous Goods
08/01/2024 04:45	08/01/2024 05:00	15		Leitstelle	Entry Handling	<input type="checkbox"/>
08/01/2024 05:00	08/01/2024 05:20	20	PCC x	A00	Unloading	<input type="checkbox"/>

3 Create Delivery Cancel

powered by **INFORM**

3. "Timeslot Management" module – Booking regular tours

Step 3/4: Completing delivery data: Change of loading destinations/unloading zones

Book Tour

Delivery Data

Tour Date: 08/01/2024 Arrival Time: 04:45 pm Latest arrival time: 05:45 pm

Relation: 1000 - Relation Wörth Carrier: * 10626851 - Friedrich Supplier:

Bordero: *

Delivery type: TT_GS Customs: ☐ Swapbody: ☐

External Goods: ☐ Trailer Yard: ☐

Empty Advice Nr: 0060 / 2024 / LKW-Nr.

Remark:

Resource and Driver Information

Vehicle Licence Plate: Trailer Licence Plate: Vehicle Type:

Driver Name:

Driver Language: Mobile Number:

Truck-Brand:

Time Slots of the Tour

Start at	End at	Durati...	Abladestelle	Bookable Object
08/01/2024 04:45	08/01/2024 05:00	15		Leitstelle
08/01/2024 05:00	08/01/2024 05:20	20	<input type="text"/>	A00

Add destination

Delete destination

Loading destinations can be deleted or added using the **+** or **-** buttons

- The loading targets correspond to **the** unloading zones in the plant
- To change **the** order of the loading sequence, the corresponding loading destinations must be **deleted** and **newly created in the desired order**

3. "Timeslot Management" module – Booking regular tours

Step 3/4: Completing delivery data: Add (un)loading destinations

Book Tour

Delivery Data

Tour Date:08/01/2024

Arrival Time:04:45 pm

Latest arrival time:05:45 pm

Relation:1000 - Relation Wörth

Carrier:10626851 - Friedrich

Supplier:

Bordero:*

Delivery type:TT_GS

Customs:

Swapbody:

Trailer Yard:

/ LKW-Nr.

Trailer Licence Plate:

Vehicle Type:

Mobile Number:

Truck Brand:

The **unloading** points that are also approached are entered here.
The "Loading destination" field is filled in automatically

1

Then confirm the time slot **with the "Create Delivery"** button

3

End at	Dura...	Abladestelle	Bookable Object	Loading Type	Dangerous Goods
08/01/2024 05:00	15		Leitstelle	Entry Handling	<input type="checkbox"/>
08/01/2024 05:20	20	*			

 A00 | Unloading | ☐ || | | * |

 | *Unloading | ☐ |

Create Delivery

Cancel

2

"Unloading" is preassigned as the load type.

3. "Timeslot Management" module – Booking regular tours

Step 3/4: Completing delivery data: Add empty containers loading

Book Tour

Delivery Data

Tour Date:07/30/2024

Arrival Time:15:45 pm

Relation:1000 - Relation Wörth

Carrier:

Bordero:*

Delivery type:TT_GS

Customs:

External Goods:

Trailer Yard:

Empty Advice Nr:0060 / 2024 / LKW-Nr.

Fill in empties notification number

The additional **empty container unloading** point **to be approached** is entered here.
The unloading point can be selected by entering "**Empties**" in the search field. The "Loading destination" field is filled in automatically.

2

Trailer Licence Plate:

Mobile Number:

Select "**Loading**" as the load type.

3

Then confirm the time slot **with the "Create Delivery"** button

4

Create Delivery

Cancel

End at	Durati...	Abladestelle	Bookable Object	Loading Type	Dange Goods
07/30/2024 05:00	15		Leitstelle	Entry Handling	<input type="checkbox"/>
07/30/2024 05:20	20	*704 Lee...	A00	Unloading	<input type="checkbox"/>
			*C08	*Loading	<input type="checkbox"/>

Facility	Empty container ABL
Wörth	704
Gaggenau	561
Ötigheim PCC	124
Kassel	910

Daimler Truck

SyncroSupply Central and TruckApp | TE/ONL-N | 30th July, 2024

19

3. "Timeslot Management" module – Booking regular tours

Step 4/4: Booking confirmation of the time slot

The "**Create Delivery Slip**" button generates a cover sheet in PDF format

SYNCROSUPPLY CENTRAL Home Timeslot Management Deliveries Administration Help

Search schuling_sysu1@byom.de

Book Timeslot

Booking confirmation for bordero 40000003

Your booking was successful.

Booking Details

Delivery No.: 68915

Planned Start Time: 08/02/2024 08:00 am

Latest arrival time: 08/02/2024 09:00 am

Planned End Time: 08/02/2024 08:35 am

Relation: 4000 - Test

Carrier Name: 10000000 - Spediteur Wörth

Carrier: 10000000

Delivery Type: Frei Haus

Loading Docks: XXX

Create Delivery Slip

Deckblatt zur Warenanlieferung
Cover Sheet for Incoming Goods

Borderonummer:
Bordero number
10010001

Werk:
Plant
Standort Werk Wörth

Spediteur: 10000001 10000001
Carrier Spediteur Schulung

Anlieferdatum: 14.01.2022 15:00
Delivery date

Späteste Ankunft: 14.01.2022 16:00
Latest arrival

Fahrzeug-Kennzeichen: -
Vehicle license plate

Anhänger-Kennzeichen: -
Trailer license plate

Leergut (Leergutplatz): Ja
Empties (empties area)

Zoll: Nein
Customs

Trailer-Yard: Nein Wechselbrücke: Nein
Trailer yard swap body

Fahrzeugtyp: -
Vehicle type

Fabrikat: -
brand

Mobilnummer: -
Mobile phone number

Leerg.-Avis.-Nr.: 0030/2022/1212121 12
Empt. adv. no.

Bemerkung: -
remark

Jump to Delivery Monitor

Book another delivery

Bookmarks Delivery Monitor Book another delivery Create Delivery Slip

In the case of an empties loading, the empties identifier and the empties notification number are documented on the delivery slip

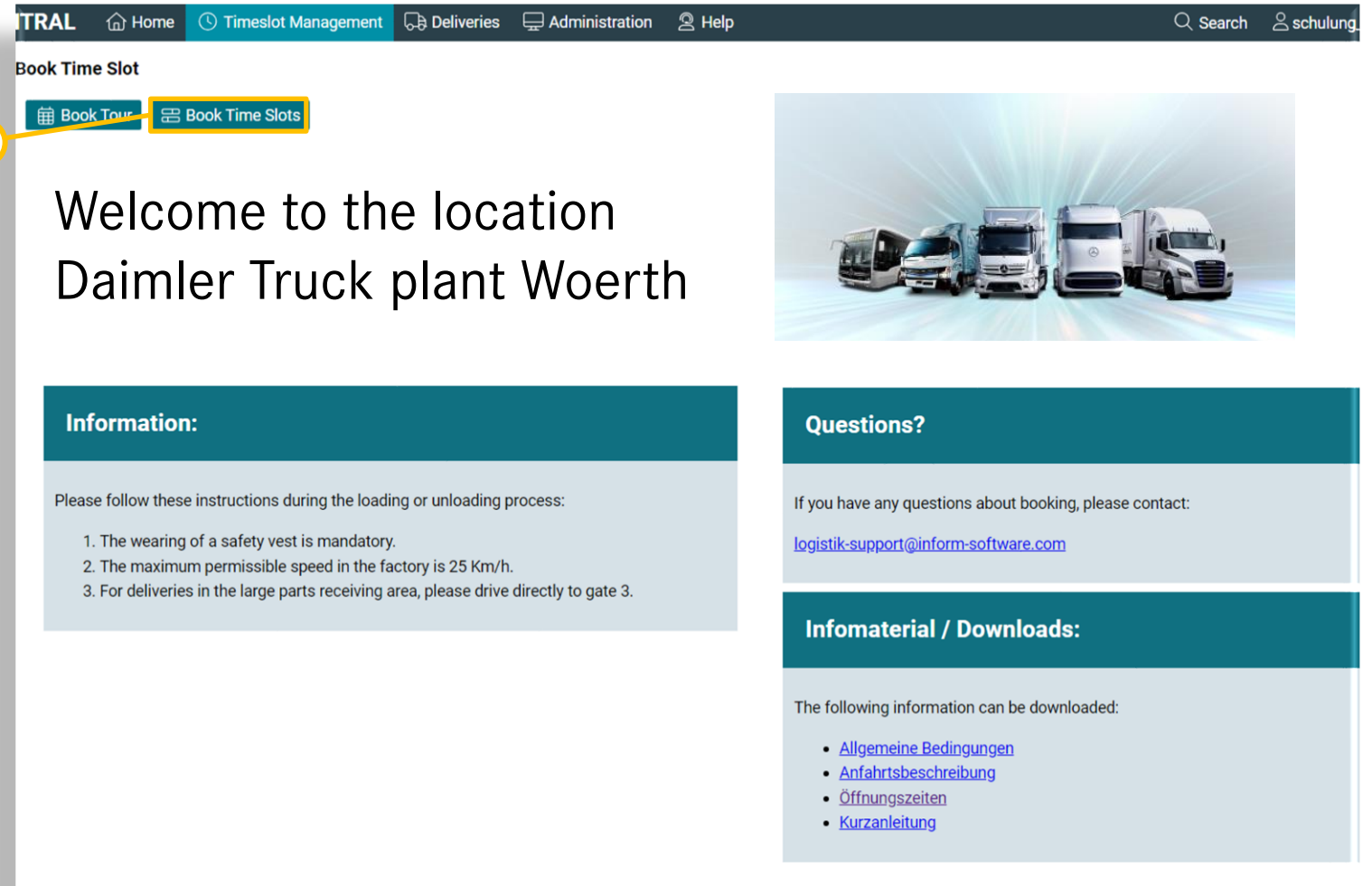
3. "Timeslot Management" module – Booking free time slots

Step 1/6: Starting of (free) time slot dialogue

You can use the "**Book Time Slots**" button **to** book sporadic time slots.



Booking of free time slots only possible, if **regular** time slots have already been booked.



Book Time Slot

[Book Tour](#) [Book Time Slots](#)

Welcome to the location
Daimler Truck plant Woerth

Information:

Please follow these instructions during the loading or unloading process:

1. The wearing of a safety vest is mandatory.
2. The maximum permissible speed in the factory is 25 Km/h.
3. For deliveries in the large parts receiving area, please drive directly to gate 3.

Questions?

If you have any questions about booking, please contact:
logistik-support@inform-software.com

Infomaterial / Downloads:

The following information can be downloaded:

- [Allgemeine Bedingungen](#)
- [Anfahrtsbeschreibung](#)
- [Öffnungszeiten](#)
- [Kurzanleitung](#)

3. "Timeslot Management" module – Booking free time slots

Step 2/6: Selecting relation via the pull-down menu

Book Time Slot

Relation:

Booking Details

Please enter a relation

Time Slot

Please enter all required

1000 - Relation Würth

3142 - Friedrich

4000 - Test

6048 - Friedrich Transport GmbH

9999 - tEST

test

The "**Relation**" pull-down menu can be used to select or search for the relation number

- If only one relation number (order prefix) is assigned, this is pre-assigned and you are forwarded directly to the booking screen.
- For regional freight forwarders, the relation is created with 2 placeholders "XX". For example, "1101" is displayed as "11XX".

3. "Timeslot Management" module – Booking free time slots

Step 3/6: Filling in the needed time slot data

Complete the **delivery data**. (Data fields marked with * are mandatory.)

1

Specification of the **unloading points** to be approached.

Pressing the button or **loading destinations/ empty containers** can be deleted or added

2

Time slot suggestions are displayed via the **"Continue"** button

3

Book Time Slot

Relation: 9999 - tEST

Booking Details

Delivery Data

Delivery Type: DV

Carrier: *

Bordero: * Add bordero

Customs: ☐

Swapbody: ☐

External Goods: ☐

Trailer Yard: ☐

Empty Advice Nr: 0060 / 2024 / LKW-Nr.

Remark:

Resource and Driver Information

Vehicle Licence Plate:

Trailer Licence Plate:

Vehicle Type:

Mobile Number:

Truck-Brand:

Loading Positions and Loading Units

Loading Position: *

Loading Type: * Unloading

Dangerous Goods: ☐

+

Continue

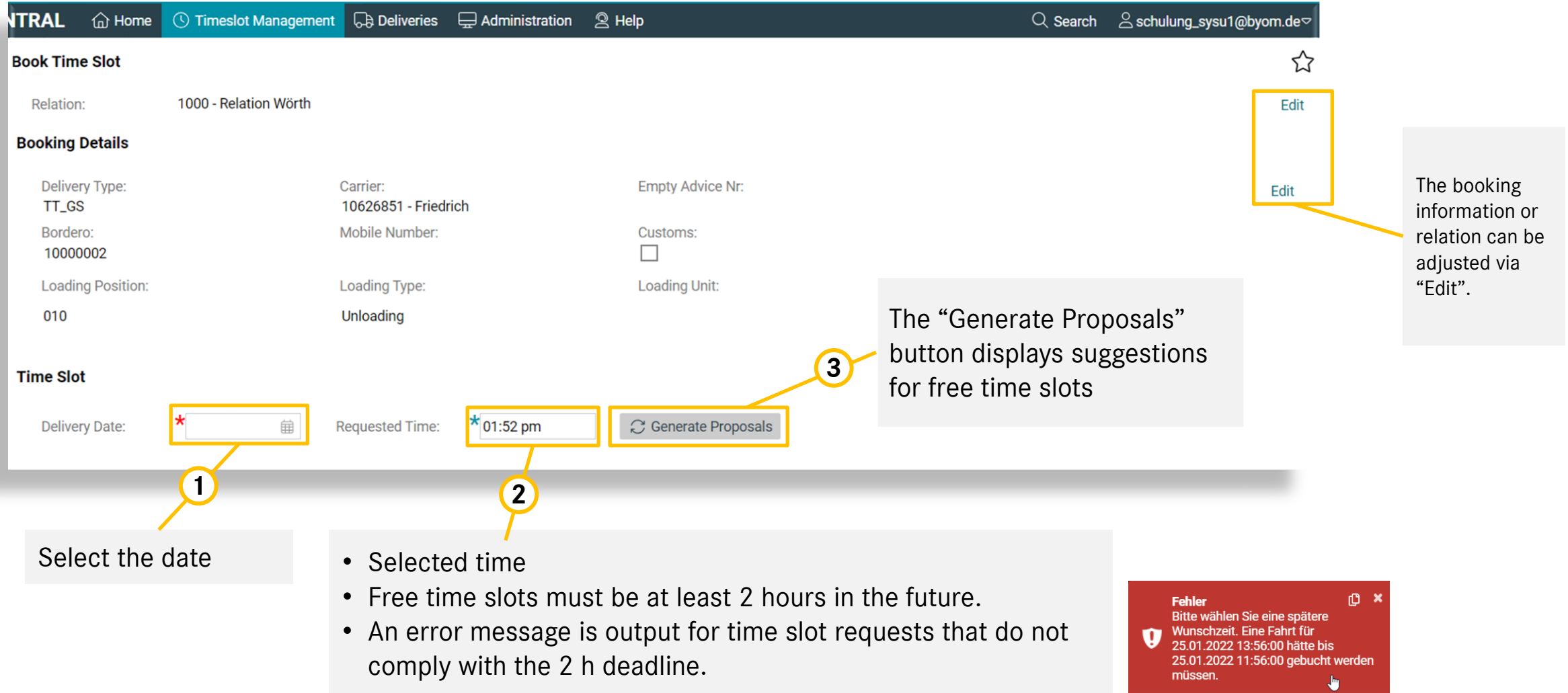
Edit

4

Changing the selected **relation**

3. "Timeslot Management" module – Booking free time slots

Step 4/6: Selection of the date and desired time for the time slot



Book Time Slot

Relation: 1000 - Relation Wörth

Booking Details

Delivery Type: TT_GS
 Carrier: 10626851 - Friedrich
 Empty Advice Nr:
 Bordero: 10000002
 Mobile Number:
 Customs:
 Loading Position: 010
 Loading Type: Unloading
 Loading Unit:

Time Slot

Delivery Date: 1 * 📅 Requested Time: 2 * 01:52 pm 3 🔄 Generate Proposals

The "Generate Proposals" button displays suggestions for free time slots

The booking information or relation can be adjusted via "Edit".

Select the date

- Selected time
- Free time slots must be at least 2 hours in the future.
- An error message is output for time slot requests that do not comply with the 2 h deadline.

Fehler
 Bitte wählen Sie eine spätere Wunschzeit. Eine Fahrt für 25.01.2022 13:56:00 hätte bis 25.01.2022 11:56:00 gebucht werden müssen.

3. "Timeslot Management" module – Booking free time slots

Step 5/6: Selecting a proposal

Select a Proposal

Graphical representation of the selected proposal

Via the button "Save Selected Solution"

SYNCROSUPPLY CENTRAL Home Timeslot Management Deliveries Administration Help Search schlung_sysu1@byom.de

Book Time Slot

Loading Position: Loading Type: Loading Unit: Loading Quantity:

Time Slot

Delivery Date: *08/02/2024 Requested Time: *08:08 am [Generate Proposals](#)

Number of Proposals: 5

Requested Date	Requested Time	Arrival Time	Deviation from Re...	Cycle Time (Minu...	Latest arrival time
7/31/2024	08:30	7/31/2024 7:30 AM	-60	15	8:30 AM
7/31/2024	08:30	7/31/2024 8:00 AM	-30	15	9:00 AM
7/31/2024	08:30	7/31/2024 8:30 AM	0	15	9:30 AM
7/31/2024	08:30	7/31/2024 9:00 AM	30	15	10:00 AM
7/31/2024	08:30	7/31/2024 9:30 AM	60	15	10:30 AM

Legend: [Tour Proposal](#) [Other Deliveries With This Carr](#) [Other Deliveries](#) [Loading Position Utilization](#) [Closing Times](#)

[Expand All](#) [± Collap](#)

7/31/2024

12:00 AM 1:00 AM 2:00 AM 3:00 AM 4:00 AM 5:00 AM 6:00 AM 7:00 AM 8:00 AM 9:00 AM 10:00 AM 11:00 AM 12:00 PM 1:00 PM 2:00 PM 3:00 PM 4:00 PM 5:00 PM 6:00 PM 7:00 PM 8:00 PM 9:00 PM 10:00 PM 11:00 PM

[Leitstelle](#)

[Leitstelle](#)

[Save Selected Solution](#) [Delivery Monitor](#)

3. "Timeslot Management" module – Booking free time slots

Step 6/6: Booking confirmation for the booked time slot

The screenshot displays the SYNCROSUPPLY CENTRAL web application. The top navigation bar includes links for Home, Timeslot Management, Deliveries, Administration, and Help. The main content area shows a "Booking confirmation for bordero 40000003". A callout box labeled "1" points to the "Create Delivery Slip" button. Below this, a section titled "Jump to Delivery Monitor" points to the "Delivery Monitor" button in the bottom navigation bar. Another callout labeled "Book another delivery" points to the "Book another delivery" button. To the right, a yellow-bordered box contains a preview of the generated PDF cover sheet, titled "Deckblatt zur Warenanlieferung".

Booking confirmation for bordero 40000003

Your booking was successful.

Booking Details

Delivery No.:	68915
Planned Start Time:	08/02/2024 08:00 am
Latest arrival time:	08/02/2024 09:00 am
Planned End Time:	08/02/2024 08:35 am
Relation:	4000 - Test
Carrier Name:	10000000 - Spediteur Wörth
Carrier:	10000000
Delivery Type:	Frei Haus
Loading Docks:	XXX

[Create Delivery Slip](#)

Deckblatt zur Warenanlieferung
Cover Sheet for Incoming Goods

Borderonummer:
Bordero number

Werk:
Plant

Standort Werk Wörth

Spediteur: 10000001
Carrier

Anlieferdatum: 14.01.2022 15:00
Delivery date

Späteste Ankunft: 14.01.2022 16:00
Latest arrival

Fahrzeug-Kennzeichen: -
Vehicle license plate

Anhänger-Kennzeichen: -
Trailer license plate

Leergut (Leergutplatz): Nein
Empties (empties area)

Trailer-Yard: Nein
Trailer yard

Fahrzeugtyp: -
Vehicle type

Fabrikat: -
brand

Mobilnummer: -
Mobile phone number

Bemerkung: -
remark

Zoll: Nein
customs

Wechselbrücke: Nein
swap body

3. "Timeslot Management" module – Booking free time slots

Note: Booking not completed



If a booking **is not completely completed** (no proposal is selected) and the Delivery monitor is clicked, the manifest is documented with **the status "created"**.

NO time slot has been booked.

→ The time slot must be deleted and rescheduled for the time slot booking

SYNCROSUPPLY CENTRAL Home Timeslot Management Deliveries Administration Help

Search schulung_sysu1@byom.de

Book Time Slot

Relation: 1000 - Relation Wörth

Booking Details

Delivery Type: TT_GS Carrier: 10626851 - Friedrich Empty Advice Nr. Edit

Bordero: 10000002 Supplier: Mobile Number: Customs: ☐

Loading Position: 010 Loading Type: Unloading Loading Unit: Loading Quantity:

Time Slot

Delivery Date: *07/30/2024 Requested Time: *08:00 pm [Generate Proposals](#)

[Bookmarks](#) [Save Selected Solution](#) [Delivery Monitor](#)

⚠ Delivery must be replanned!

3. "Timeslot Management" module – Booking free time slots

General information

- Time slots can still be edited up to 2 hours before the start of the time slot.
- As soon as a delivery has already reached the plant, the time slot can no longer be edited.
- The standard time slots for the next 7 days are visible in the booking overview.
- The correct sequence and completeness of the unloading zones must be ensured when booking time slots.
- Late trips do not have to be re-scheduled with an additional TS: As soon as the driver of a late tour reaches the truck control center of the plant, his tour will be steered into the process.

Agenda

1. Introduction
2. SyncroSupply Central overview
3. Timeslot Management module
- 4. Deliveries module**
5. Administration and Help module
6. TruckApp
7. General settings
8. Registration and location activation

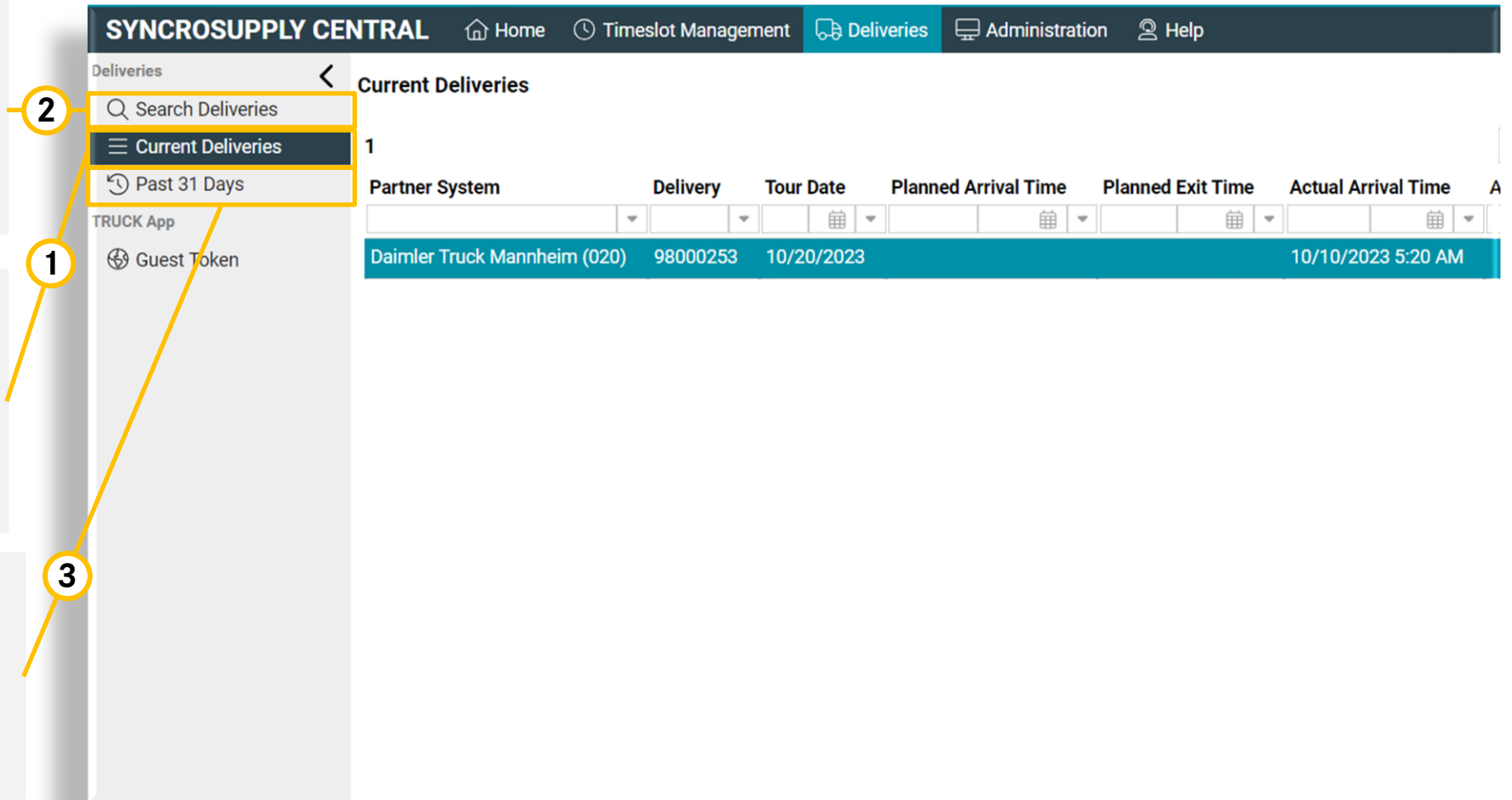
4. “Deliveries” module

Navigation

Deliveries can be found using search criteria in the “**Delivery search**”

“**Current Deliveries**” (start page) “Current Deliveries” shows the tours that have not yet been completed and the time slots that have already been booked

The completed/canceled tours are displayed in “**Past 31 Days**”



The screenshot shows the SYNCROSUPPLY CENTRAL interface. The top navigation bar includes links for Home, Timeslot Management, Deliveries (active), Administration, and Help. The left sidebar contains a menu with 'Deliveries' (selected), 'TRUCK App', and 'Guest Token'. The main content area is titled 'Current Deliveries' and displays a table with the following data:

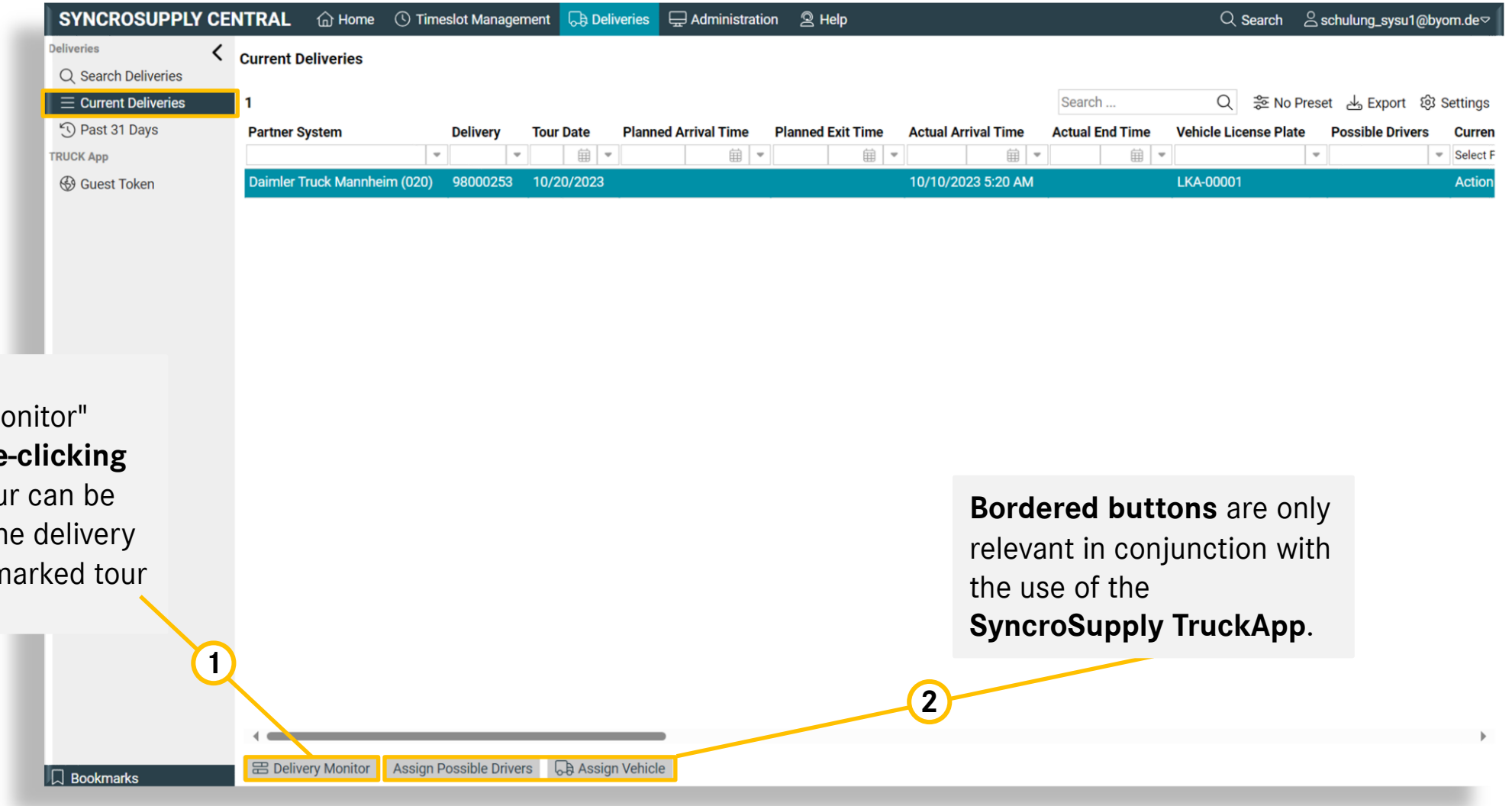
Partner System	Delivery	Tour Date	Planned Arrival Time	Planned Exit Time	Actual Arrival Time	A
Daimler Truck Mannheim (020)	98000253	10/20/2023			10/10/2023 5:20 AM	

Annotations on the image:

- 1**: Points to the 'Current Deliveries' menu item in the sidebar.
- 2**: Points to the 'Search Deliveries' input field in the top navigation bar.
- 3**: Points to the 'Past 31 Days' menu item in the sidebar.

4. “Deliveries” module

Current Deliveries view



SYNCROSUPPLY CENTRAL Home Timeslot Management Deliveries Administration Help

Search schulung_sysu1@byom.de

Deliveries < Current Deliveries

Search Deliveries

Current Deliveries 1

Past 31 Days

TRUCK App

Guest Token

Search ... No Preset Export Settings

Partner System	Delivery	Tour Date	Planned Arrival Time	Planned Exit Time	Actual Arrival Time	Actual End Time	Vehicle License Plate	Possible Drivers	Current
Daimler Truck Mannheim (020)	98000253	10/20/2023			10/10/2023 5:20 AM		LKA-00001		Action

Bookmarks

Delivery Monitor Assign Possible Drivers Assign Vehicle

The “**Delivery Monitor**” button or **double-clicking** on a selected tour can be used to call up the delivery monitor for the marked tour

Bordered buttons are only relevant in conjunction with the use of the **SyncroSupply TruckApp**.

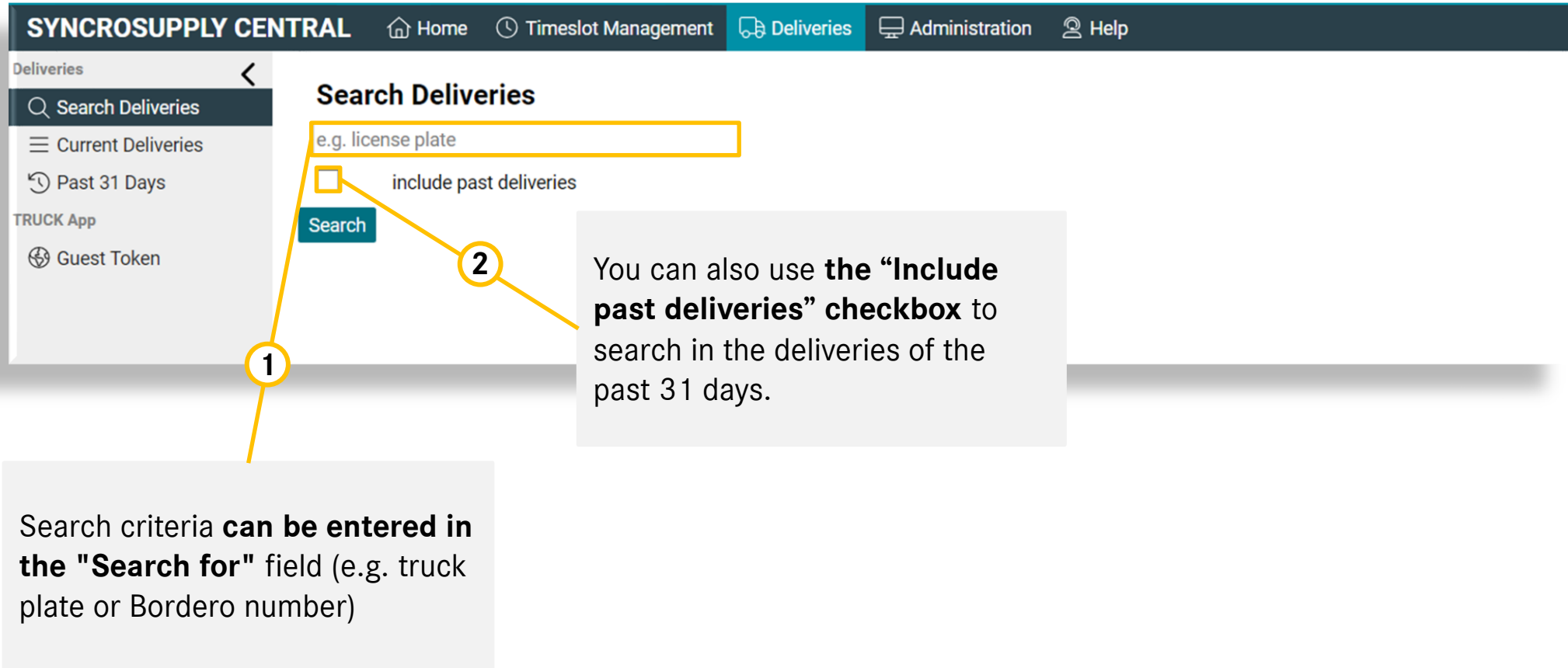
4. “Deliveries” module

Relevant columns of the deliveries tables

Column Heading	Content of the guide
Partner system	Plant to be driven to
Relationships	BVS with name
Driving	Receipt number
Date of the trip	Date of the trip
Estimated Arrival	Start of time slot
Planned departure time	End of time slot
Current state of play	Current status of the trip
Identification label	License plate
Trip status	Overall status of the trip
Loading destinations	Indicates the unloading zones

4. “Deliveries” module

You can also search for deliveries by using the deliveries search.



SYNCROSUPPLY CENTRAL Home Timeslot Management Deliveries Administration Help

Deliveries

- Search Deliveries
- Current Deliveries
- Past 31 Days

TRUCK App

- Guest Token

Search Deliveries

e.g. license plate

☐ include past deliveries

Search

1 Search criteria **can be entered in the "Search for" field** (e.g. truck plate or Bordero number)

2 You can also use the **"Include past deliveries" checkbox** to search in the deliveries of the past 31 days.

4. “Deliveries” module

Overview of delivery monitor

Bordero number

Display of truck plate number & starting hour of time slot

Editing a delivery

TRAL

[Home](#)
[Timeslot Management](#)
[Deliveries](#)
[Administration](#)
[Help](#)

Search

1

Bordero 10000001

2

Vehicle Licence Plate:

Planned Arrival Time: 7/30/2024 ...

Delivery

Times

Vehicle / Driver

References

Current State:

Planned

Relation:

1000 - Relation Wörl

Supplier:

10000000 Lieferant Wörl

Current Position:

Carrier:

10626851 - Friedrich

Dangerous Goods:

☐

Next Position:

Empty Advice Nr:

Whole Day Valid:

☐

Delivery No.:

68913

Empties:

☐

Properties

Edit

Refresh

Create Delivery Slip

4

Cancel Delivery

Canceling a delivery

2

Search ...

Q

Ne

Number	Action State	Action Type	Activity	Bookable Object	Position	Original BookObj...	Abi
474,646	Open	Entry Handling		Leitstelle	Leitstelle		
474,647	Open	Unloading		A00	A00/PCC		PCC

5

Information on booked unloading zones (loading destinations)

6

Edit Delivery

Daimler Truck

SyncroSupply Central and TruckApp | TE/ONL-N | 30th July, 2024

34

4. “Deliveries” module – Editing planned regular time slots

Step 1/3: Calling-up the already planned regular tour

SYNCROSUPPLY CENTRAL Home Timeslot Management **Deliveries** Administration Help

Search schulung_sysu1@byom.de

Deliveries

Search Deliveries

Current Deliveries

Past 31 Days

TRUCK App

Guest Token

Current Deliveries

3

Search ... No Preset Export Settings

rtner System	Delivery	Tour Date	Planned Arrival Time	Planned Exit Time	Actual Arrival Time	Actual End Time	Vehicle License Plate	Possible Drivers	Current St
iml Truck Wörth (060)	10000001	7/30/2024	7/30/2024 4:45 PM	7/30/2024 5:20 PM					Planned
iml Truck Wörth (060)	10000002	7/29/2024							Created
iml Truck Mannheim (020)	98000253	10/20/2023			10/10/2023 5:20 AM		LKA-00001		Action fini

Select Filter

1

Bookmarks

Delivery Monitor Assign Possible Drivers Assign Vehicle Send Guest Token Invalidate Guest Token

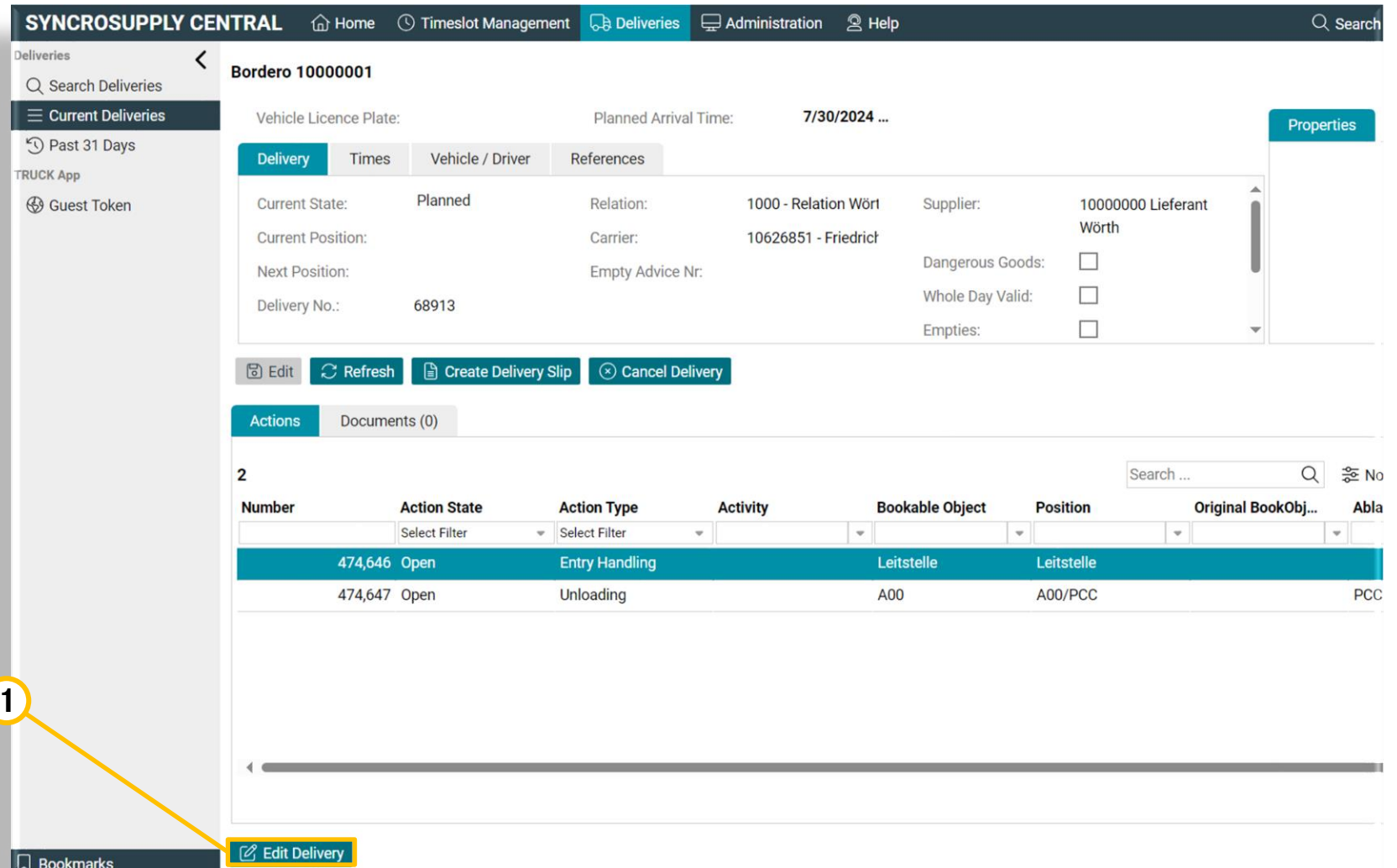
Press the “**Delivery monitor**” button or Double-click on a selected tour to open the delivery monitor for the marked tour.

Only deliveries **with the status "Planned"** can be edited

4. “Deliveries” module – Editing planned regular time slots

Step 2/3: In the delivery monitor, the existing time slot can be edited.

Clicking on “**Edit Delivery**” opens the dialog for editing an already booked time slot.



SYNCROSUPPLY CENTRAL Home Timeslot Management Deliveries Administration Help

Deliveries Search Deliveries

Current Deliveries

Past 31 Days

TRUCK App

Guest Token

Bordero 10000001

Vehicle Licence Plate: Planned Arrival Time: 7/30/2024 ...

Delivery Times Vehicle / Driver References

Current State: Planned Relation: 1000 - Relation Wörl Supplier: 10000000 Lieferant Wörl

Current Position: Carrier: 10626851 - Friedrich

Next Position: Empty Advice Nr: Dangerous Goods: ☐

Delivery No.: 68913 Whole Day Valid: ☐

Empties: ☐

Edit Refresh Create Delivery Slip Cancel Delivery

Actions Documents (0)

2

Search ... No

Number	Action State	Action Type	Activity	Bookable Object	Position	Original BookObj...	Abla
474,646	Open	Entry Handling		Leitstelle	Leitstelle		
474,647	Open	Unloading		A00	A00/PCC		PCC

Bookmarks Edit Delivery

4. “Deliveries” module – Editing planned regular time slots

Step 3/3: Editing general delivery data, vehicle, driver data and loading destinations

The general delivery data can be changed here.

Additional unloading points can be added here

Click “Save” to apply the changes.

Home
Timeslot Management
Deliveries
Administration
Help

Search
schulung_sysu1@byom.de

Edit Delivery: 10000001

Delivery Data

Tour Date: 07/30/2024

Arrival Time: 04:45 pm

Latest arrival time: 05:45 pm

Relation: 1000 - Relation Wörth

Carrier: 10626851 - Friedrich

Supplier:

Bordero: *10000001

Delivery type: TT_GS

Customs: ☐

Swapbody: ☐

External Goods: ☐

Trailer Yard: ☐

Empty Advice Nr: 0060 / 2024 / LKW-Nr.

Remark:

Resource and Driver Information

Vehicle Licence Plate:

Trailer Licence Plate:

Vehicle Type:

Driver Name:

Driver Language:

Mobile Number:

Truck-Brand:

Time Slots

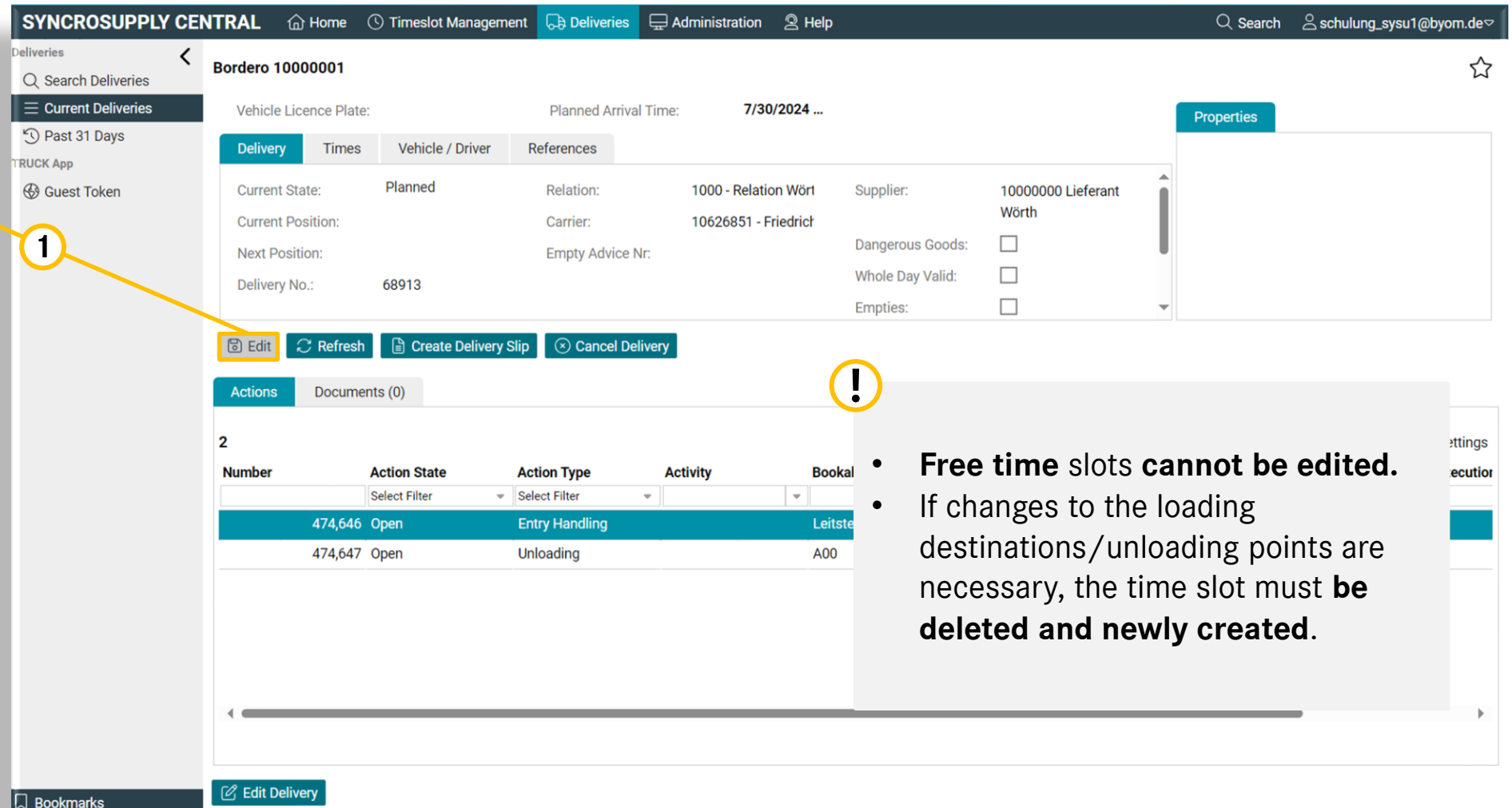
Start at	End at	Durati...	Abladestelle	Bookable Object	Loading Type	Dangerous Goods
07/30/2024 04:45	07/30/2024 05:00	15		Leitstelle	Entry Handling	<input type="checkbox"/>
07/30/2024 05:00	07/30/2024 05:20	60	PCC <input type="text"/>	A00	Unloading	<input type="checkbox"/>
			*704 Lee... <input type="text"/>	*C08 <input type="text"/>	*Loading <input type="text"/>	<input type="checkbox"/>

Save
Cancel

4. “Deliveries” module – Editing free time slots

After the planning of a free time slot, only general delivery data can be edited.

- With free time slots, only the **driver and vehicle data** can be edited.



SYNCROSUPPLY CENTRAL Home Timeslot Management Deliveries Administration Help

Search schulung_sysu1@byom.de

Deliveries < Bordero 10000001

Vehicle Licence Plate: Planned Arrival Time: 7/30/2024 ...

Delivery Times Vehicle / Driver References

Current State: Planned Relation: 1000 - Relation Wört Supplier: 10000000 Lieferant Wört

Current Position: Carrier: 10626851 - Friedrich

Next Position: Empty Advice Nr:

Dangerous Goods: ☐

Whole Day Valid: ☐

Empties: ☐

Delivery No.: 68913

1 Edit Refresh Create Delivery Slip Cancel Delivery

2 Actions Documents (0)

Number	Action State	Action Type	Activity	Bookal
474,646	Open	Entry Handling	Leitste	
474,647	Open	Unloading	A00	

!

- Free time slots cannot be edited.**
- If changes to the loading destinations/unloading points are necessary, the time slot must **be deleted and newly created.**

Bookmarks Edit Delivery

4. “Deliveries” module – Deleting planned time slots

Step 1/2: Calling up the delivery to be deleted in the delivery monitor

SYNCROSUPPLY CENTRAL Home Timeslot Management **Deliveries** Administration Help

Search schulung_sysu1@byom.de

Deliveries < **Current Deliveries** 3

Search Deliveries

Current Deliveries

Past 31 Days

TRUCK App

Guest Token

Search ... No Preset Export Settings

Partner System	Delivery	Tour Date	Planned Arrival Time	Planned Exit Time	Actual Arrival Time	Actual End Time	Vehicle License Plate	Possible Drivers	Current
Daimler Truck Würth (060)	10000001	7/30/2024	7/30/2024 4:45 PM	7/30/2024 5:20 PM					Planned
Daimler Truck Würth (060)	10000002	7/29/2024							Create
Daimler Truck Mannheim (020)	98000253	10/20/2023			10/10/2023 5:20 AM		LKA-00001		Action

Bookmarks

Delivery Monitor Assign Possible Drivers Assign Vehicle Send Guest Token Invalidate Guest Token

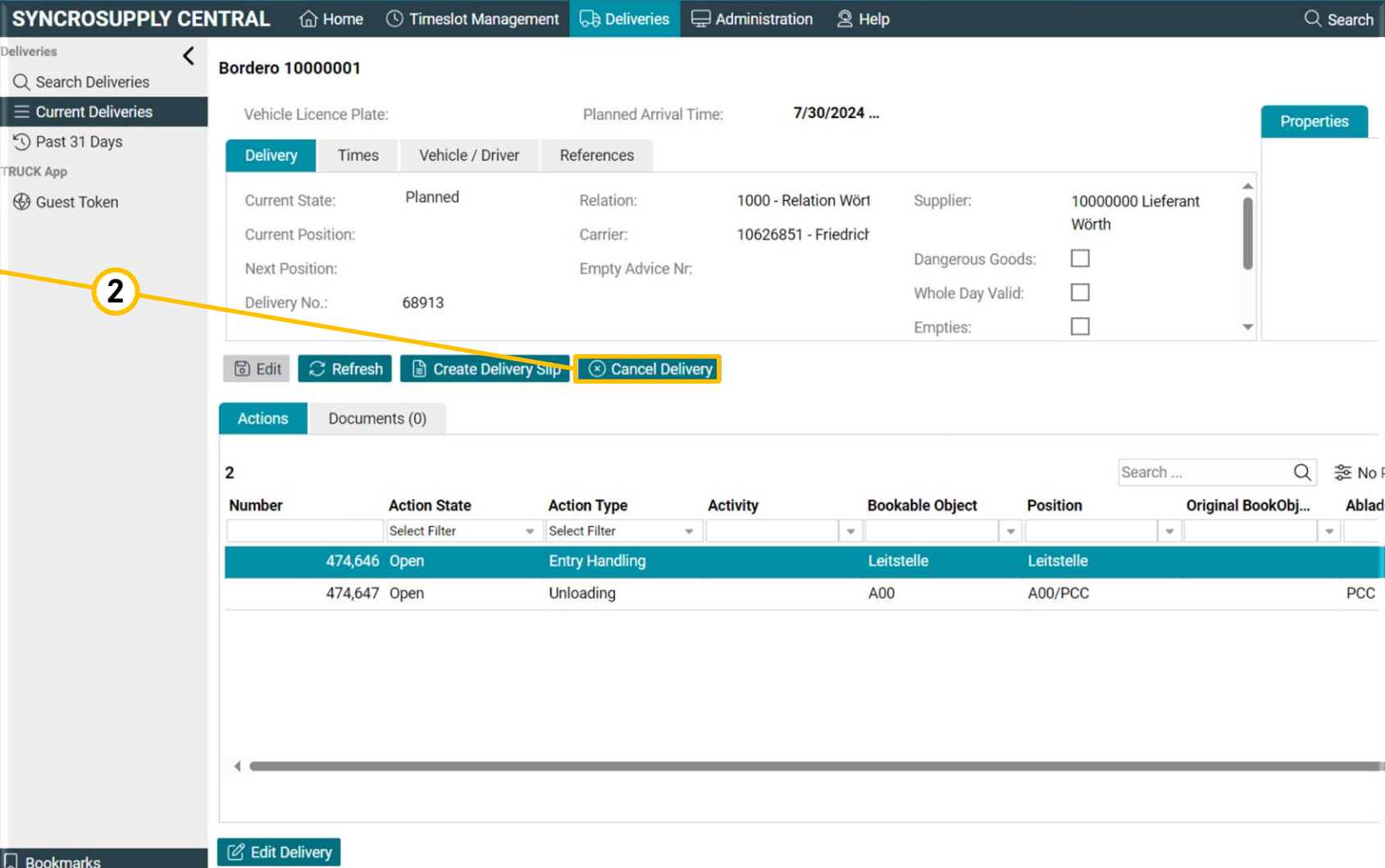
The “**Delivery Monitor**” button or **double-clicking** on a selected delivery can be used to call up the delivery monitor for the marked delivery

1

4. “Deliveries” module – Deleting planned time slots

Step 2/2: Deleting the delivery

A delivery is deleted via the button **"Cancel Delivery"**.



SYNCROSUPPLY CENTRAL Home Timeslot Management Deliveries Administration Help Search

Deliveries < Search Deliveries

Current Deliveries Past 31 Days TRUCK App Guest Token

Bordero 10000001

Vehicle Licence Plate: Planned Arrival Time: 7/30/2024 ... Properties

Delivery	Times	Vehicle / Driver	References
Current State: Planned	Relation: 1000 - Relation Wörl	Supplier: 10000000 Lieferant Wörl	
Current Position:	Carrier: 10626851 - Friedrich	Dangerous Goods: <input type="checkbox"/>	
Next Position:	Empty Advice Nr:	Whole Day Valid: <input type="checkbox"/>	
Delivery No.: 68913		Empties: <input type="checkbox"/>	

Edit Refresh Create Delivery Slip **Cancel Delivery**

Actions Documents (0)

2 Search ... No F

Number	Action State	Action Type	Activity	Bookable Object	Position	Original BookObj...	Ablad
474,646	Open	Entry Handling		Leitstelle	Leitstelle		
474,647	Open	Unloading		A00	A00/PCC		PCC

Bookmarks Edit Delivery

Agenda

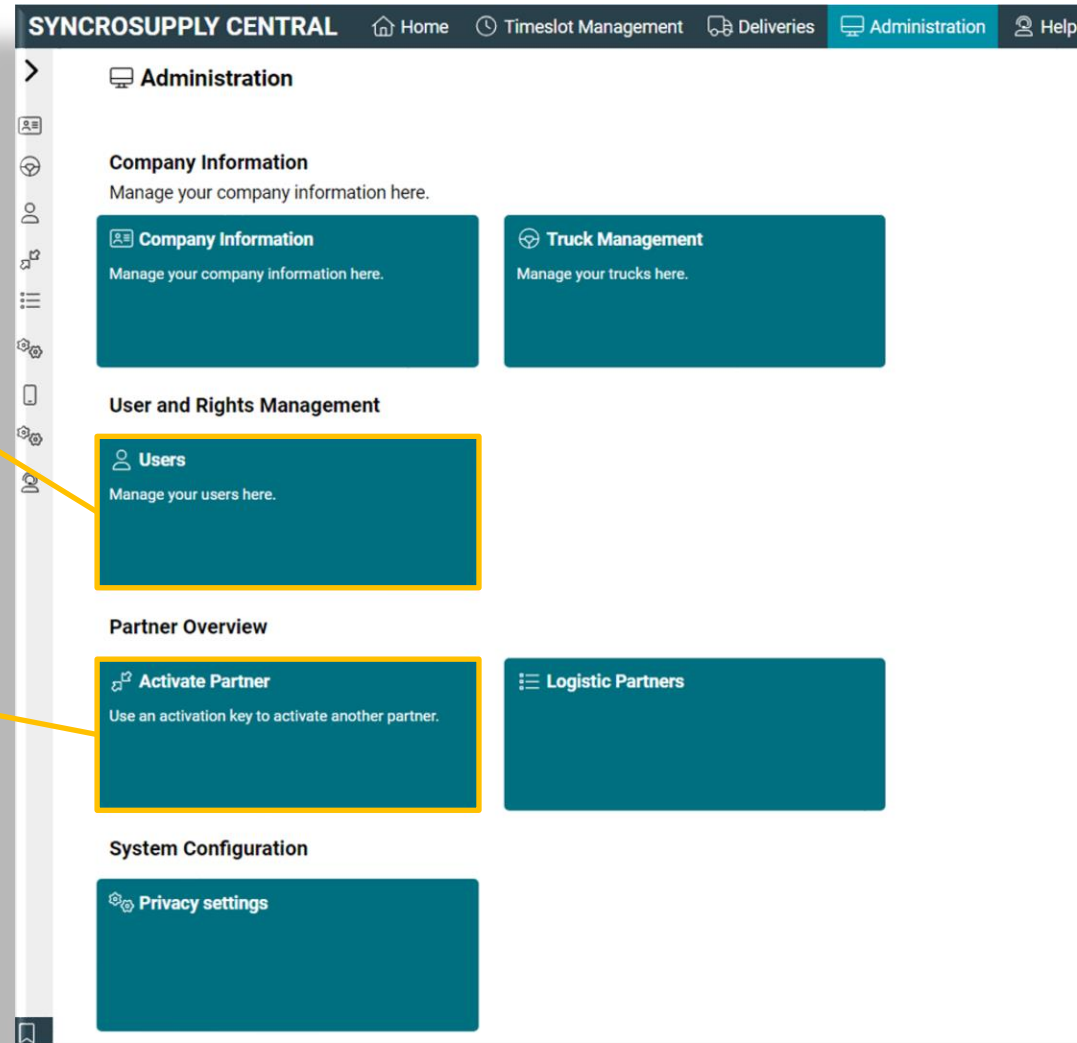
1. Introduction
2. SyncroSupply Central overview
3. Timeslot Management module
4. Deliveries module
- 5. Administration and Help module**
6. TruckApp
7. General settings
8. Registration and location activation

5. "Administration" module

Activation links and users can be managed via this module.

- User management
SyncroSupplyCentral and
TruckApp
- When **using the** TruckApp, the
drivers are also registered
here.

- Activation of partner
systems/plants,
e.g. **activation of activation
link** for plant Woerth



5. "Administration" module

Creating users

- A new user can be created via **Create**. Only the email address field is required (it does not have to be a real email address, a **user** name is sufficient)
- The **driver** role must be selected for **drivers** to use the **SyncroSupply TruckApp**
- A password for the user must then be assigned to the system via **Set password**

SYNCROSUPPLY CENTRAL Home Timeslot Manager

Company Information
Company Information
Truck Management
User and Rights Management
Users
Partner Overview
Activate Partner
Logistic Partners
System Configuration
Privacy settings
SYNCROSUPPLY TRUCK
TRUCK App user
APK File
Help
Help

11
Last Name First N... User Roles

+ Create Duplicate Edit Delete Restore Reset Password Set Password

Create User

Last Name: First Name: User Roles: *
Email: * Remark: Preferred Language: ADMIN
Phone Number: Description: DRIVER
USER

Submit

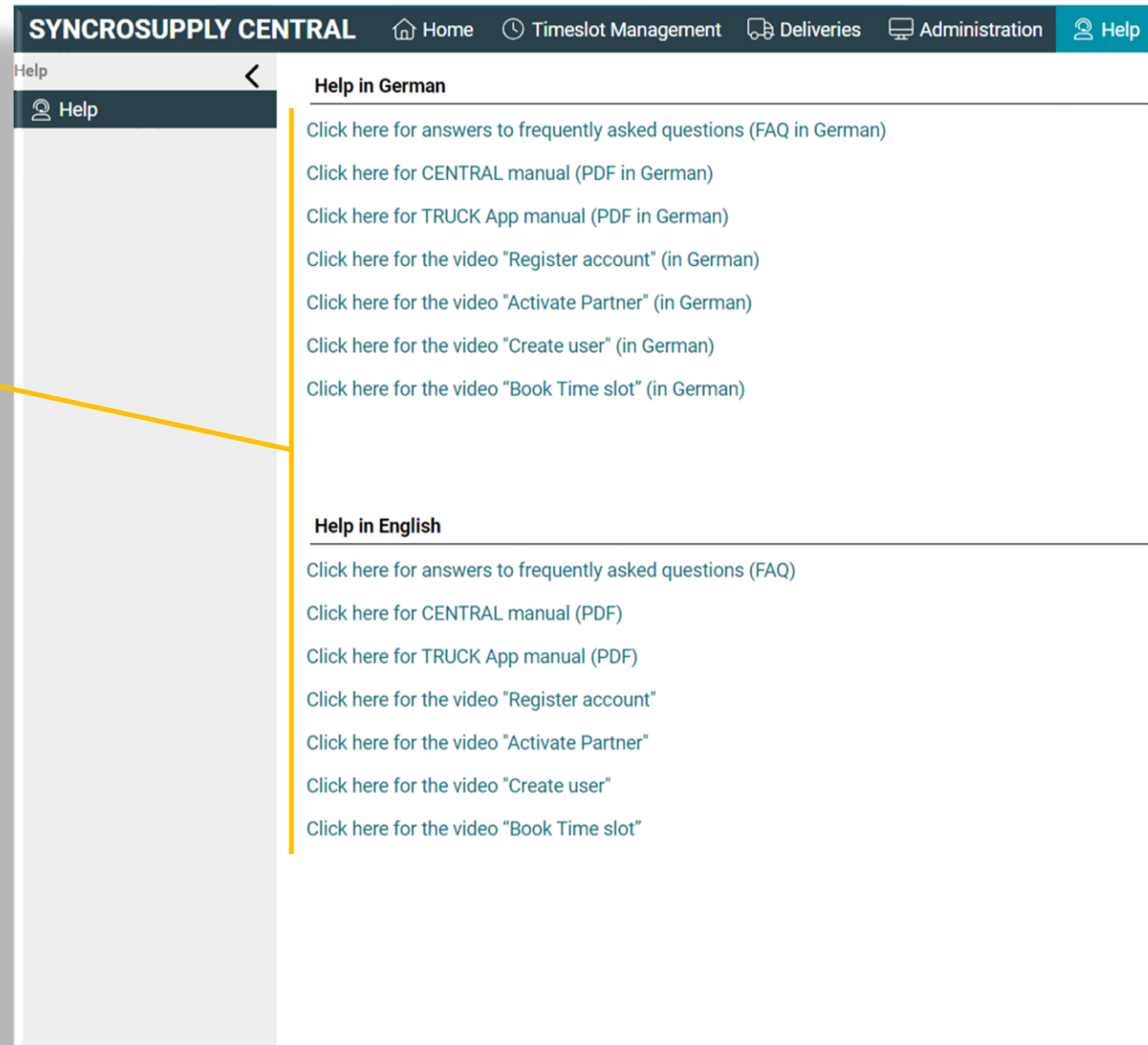
- If a user cannot log in, they may be blocked
- In this case, a new password **can be set via Set password** to reactivate the user

- **Admin**
 - Enables the administration of all functions for the respective freight forwarding account
- **User**
 - Allows access to general functions in SyncroSupply Central (time slot management, trips)
 - For example, Suitable for scheduling employees
- **Driver**
 - Prerequisite for using the SyncroSupply Truck app
 - No authorization to access SyncroSupply Central!

5. “Help” module

- In the **help area**, you will find **general FAQs, information, videos, etc.** regarding **SyncroSupply Central** and **TruckApp**.
- The information is available in German and English.

1



Agenda

1. Introduction
2. SyncroSupply Central overview
3. Timeslot Management module
4. Deliveries module
5. Administration and Help module
- 6. TruckApp**
7. General settings
8. Registration and location activation

6. TruckApp

General information

- Main device & app settings
 - Sounds (The volume for “Ringtone” and “Media” must be high enough)
 - App permissions (all app permissions must be approved to ensure error-free operation. This also includes *access to physical activity* (Android) or *access to movement and fitness data* (IOS))
 - Location access (GPS tracking must be active during the entire journey)
 - Deactivate energy saving mode (Doze mode) on Android (energy saving mode can cause faults in the control system). An exception must therefore be added in the energy settings for the SyncroSupply Truck app)
 - Permanently connect the device to the power supply (power supply unit, powerbank)
- Correct entry and up-to-dateness of the license plate number of the vehicles used
 - Before starting a journey, the driver must select the correct tractor number plate in the app. Subsequent adaptation may cause Delays in operational processes
- Correct authorisation of the driver by the forwarding agent
 - The "**DRIVER**" role is mandatory for every driver!

!! Warning: Please note that non-compliance with these instructions may lead to delays in the operational process, which will be at your expense. !!

6. TruckApp

Login

- The **SyncroSupply Truck app** can be downloaded from the Google Play Store or the Apple AppStore. This is possible without prior activation.
- Search term: "SyncroSupply Truck"
- Please make sure that you **always** have the **latest version of the app** installed on the devices.

- Login takes place with **the** user data created in **SyncroSupply Central**
- The **"DRIVER"** role is mandatory for use!

1

2

4G+ 98% 14:56

INFORM
SyncroSupply Truck 2.2.0

Sprache
Deutsch

Server
SyncroSupply Portal (Default)

Benutzer
Fahrer1

Passwort
.....

Wichtig
Bitte kontaktieren Sie Ihre Spedition, um Anmeldeinformationen zu erhalten.

[Impressum & Datenschutz](#)

Anmelden

6. TruckApp

Selection of license plate and trip

- At first, the truck that is driving the trip must be selected (license plate number).
- All truck plates maintained in SyncroSupply Central are displayed via **Selected Truck**.

- The **trips linked** to the truck plate number are then displayed.

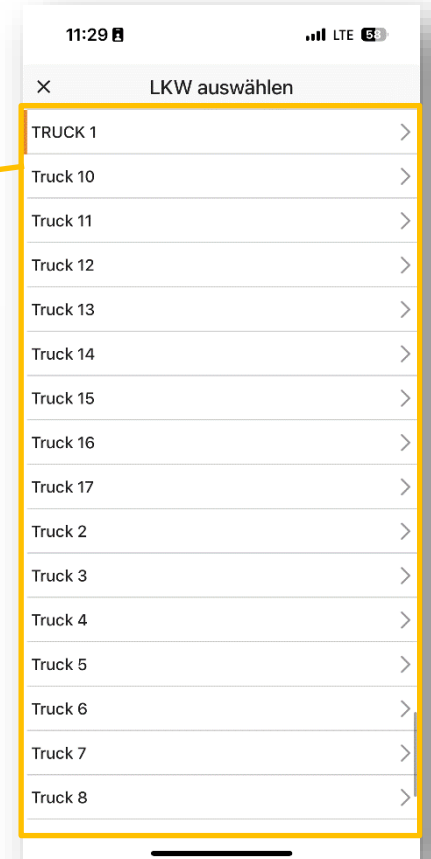
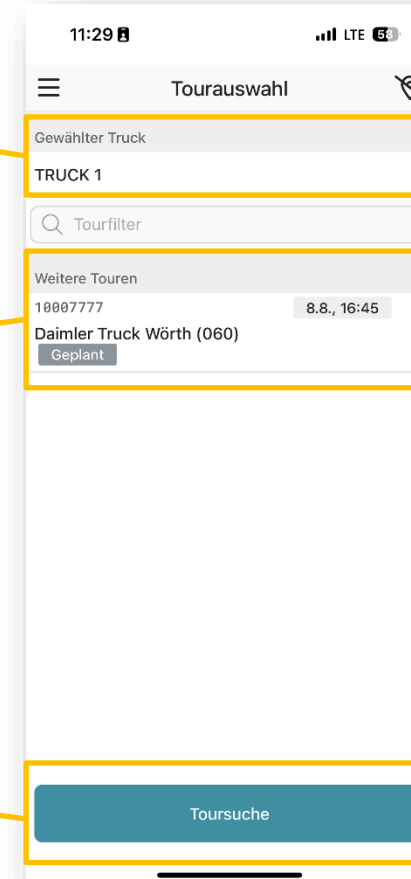
- If the trip is not yet assigned to a (or another) truck plate number, this can be found via the “**trip search**”.

1

1

2

3

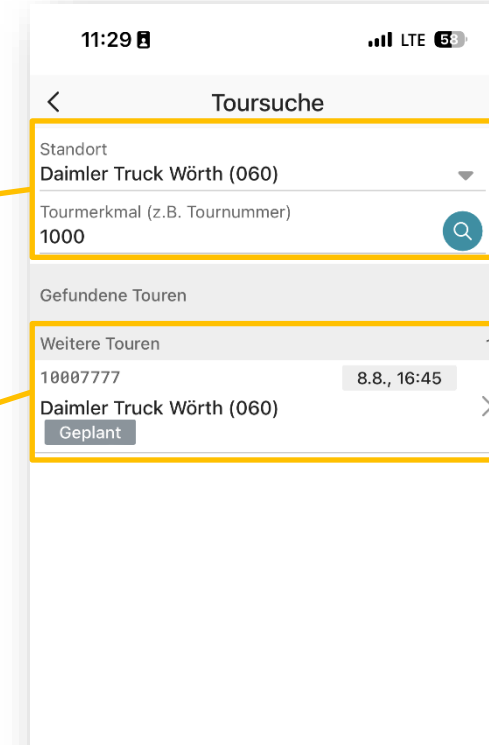


6. TruckApp

Trip search

- A **location** and a **search criterion** (e.g. truck plate number) can be specified in the “**trip search**”

- The **results** found are then displayed

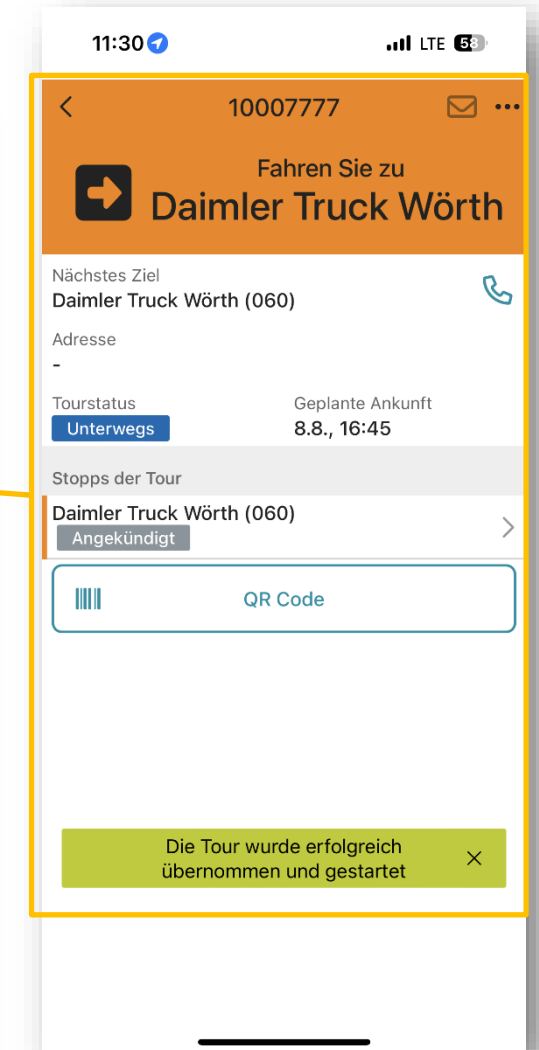
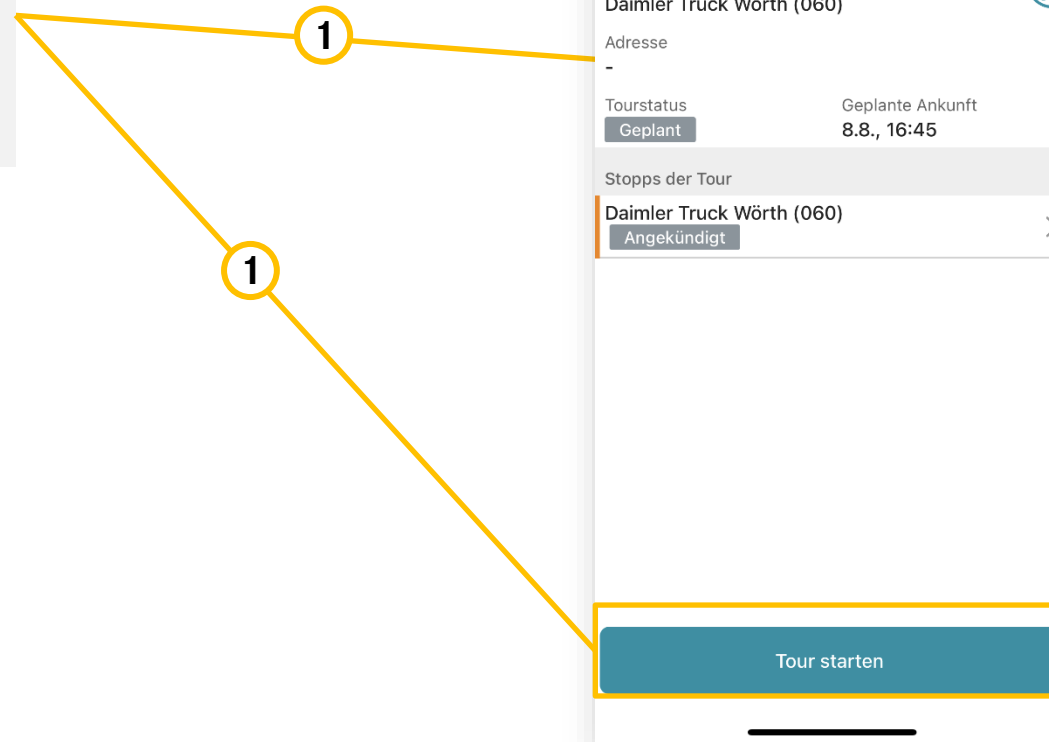


- If a trip is selected via the trip search, the trip is linked to the previously selected truck (license plate number). The indicator is also adapted accordingly in SyncroSupply Central.

6. TruckApp

Starting a trip

- After selecting the tour, it can be started via “**Start tour**”
- A **driving instruction** to the Daimler Truck plant is displayed

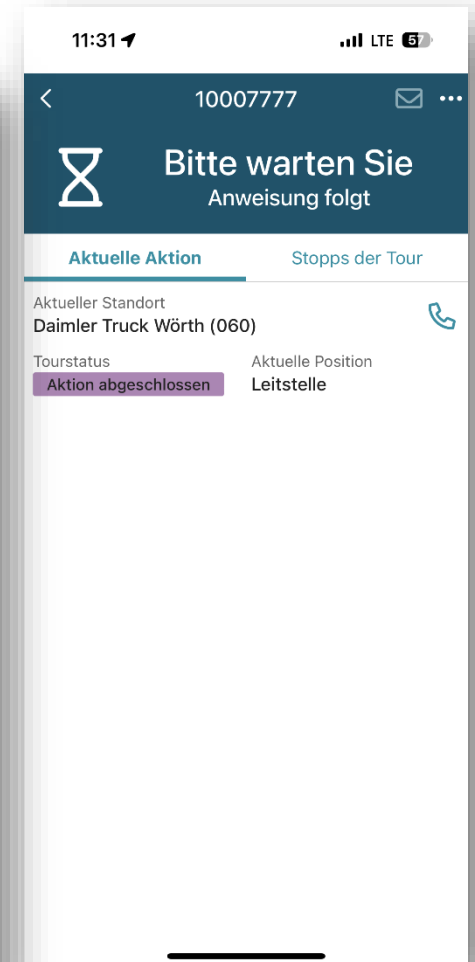
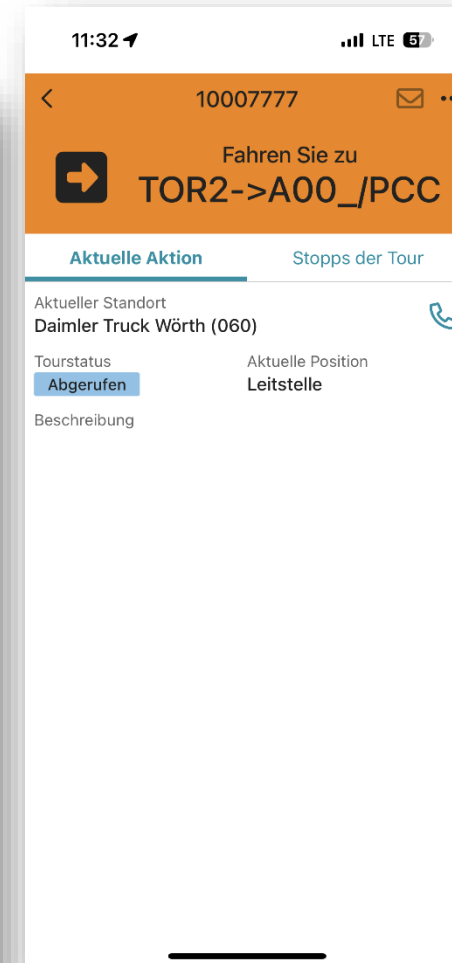
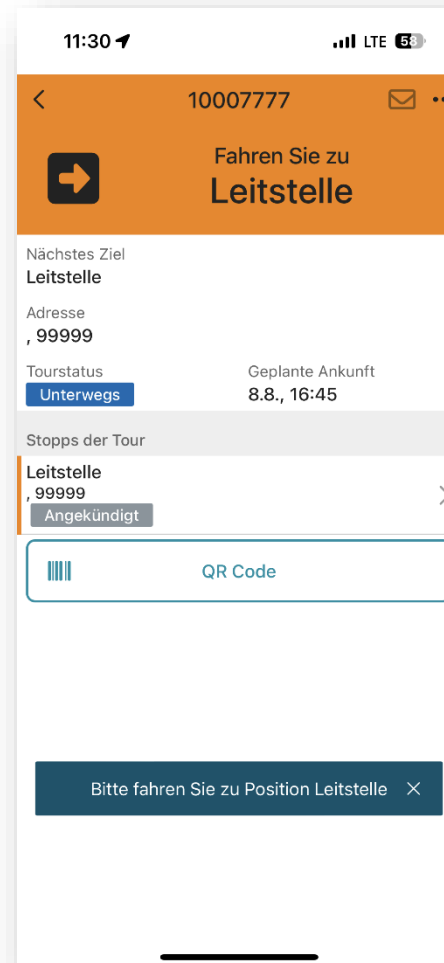


6. TruckApp

Driving instructions

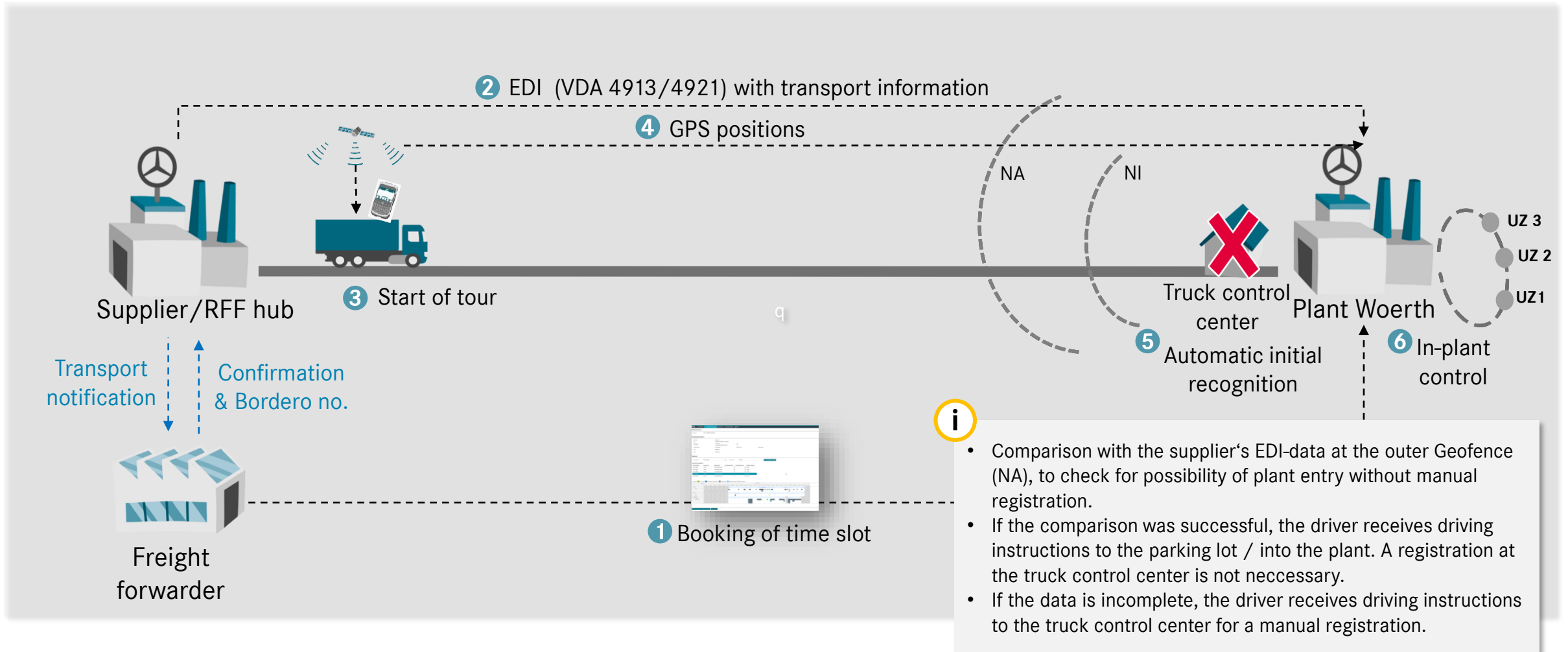
- **Driving** instructions are given when approaching the plant. These can apply, for example, to the truck control center, the parking lot or the plant.
- If the truck is at a position (e.g. the parking lot or an internal waiting area), the corresponding message "Please wait. Instruction to follow"

- Note: Unless otherwise instructed, the truck may only enter the plant with active driving instructions. Otherwise, it will be rejected at the plant gate, which can lead to process disruptions.



6. TruckApp

Plant entry without manual registration (simplified visualization)



RFF: regional freight forwarder

Agenda

1. Introduction
2. SyncroSupply Central overview
3. Timeslot Management module
4. Deliveries module
5. Administration and Help module
6. TruckApp
- 7. General settings**
8. Registration and location activation

7. General settings (Tables SyncroSupply v10)

Search & Filter

Most columns can be searched for **search terms**

The **search result** can be restricted with different criteria using the drop-down menu

Global search across all columns

1

2

3

Current Deliveries

1 Clear all x Search: 10000001 x Delivery = *10000001*

Partner System Delivery Tour Date Planned Arrival Ti... Planned Exit Time Actual Arrival Time Actual End Time Vehicle License P... Possible Drivers

Daimler Truck Wörth ... 10000001 7/30/2024 7/30/2024 4:45 PM 7/30/2024 5:20 PM

Contains
Does not contain
Empty
Not empty
Starts with
Ends with

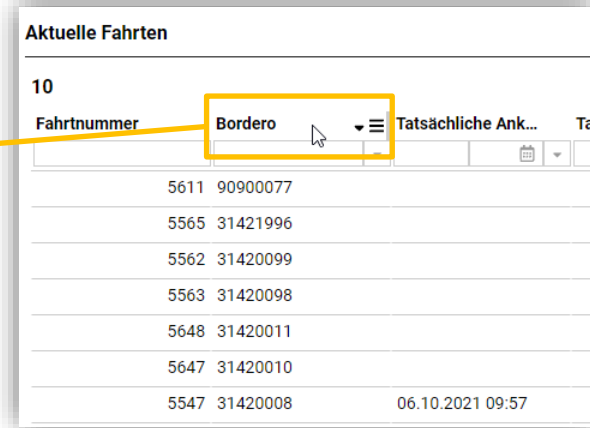
10000001 x No Preset Export Settings

7. General settings (Tables SyncroSupply v10)

Sorting

Clicking on a **column header** **sorts** it into a descending/ascending order.

1



Aktuelle Fahrten			
10			
Fahrtnummer	Bordero	Tatsächliche Ank...	Ta
5611	90900077		
5565	31421996		
5562	31420099		
5563	31420098		
5648	31420011		
5647	31420010		
5547	31420008	06.10.2021 09:57	

7. General settings (Tables SyncroSupply v10)

Column Order and Columns Show/Hide

To change the **order** of columns, you can **drag & drop the column heading** to the desired position.

1

Current State	Relation	Properties
Select Filter		Select Filter
Planned	1000 - Relation Wörth	Deliver, Demurrage
Deleted	1000 - Relation Wörth	Demurrage
Action finished	98XX - Frei Haus	Deliver

2

Search ...

No Preset Export Settings

Show/Hide Columns Hide all

<input checked="" type="checkbox"/> Partner System	<input checked="" type="checkbox"/> Delivery	<input checked="" type="checkbox"/> Tour Date
<input checked="" type="checkbox"/> Planned Arrival T...	<input checked="" type="checkbox"/> Planned Exit Time	<input checked="" type="checkbox"/> Actual Arrival Ti...
<input checked="" type="checkbox"/> Actual End Time	<input checked="" type="checkbox"/> Vehicle License ...	<input checked="" type="checkbox"/> Possible Drivers
<input checked="" type="checkbox"/> Current State	<input checked="" type="checkbox"/> Relation	<input checked="" type="checkbox"/> Properties
<input checked="" type="checkbox"/> Reference	<input checked="" type="checkbox"/> Planned Arrival T...	<input checked="" type="checkbox"/> Last Change

Table Options

Autosize Reset layout

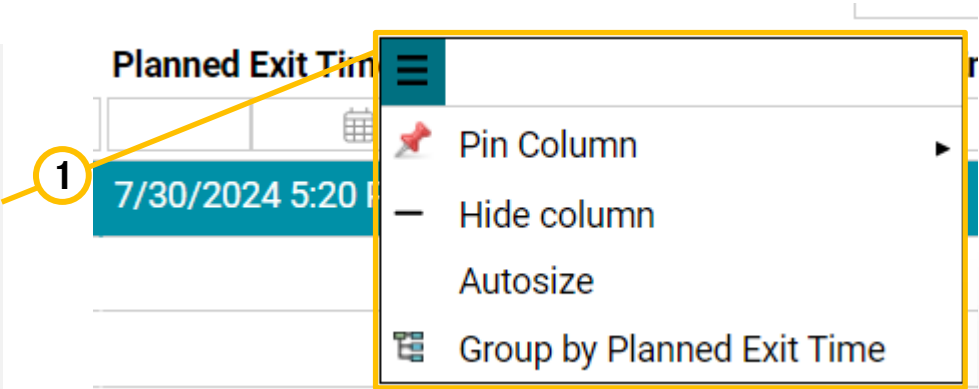
☒ Show Filter Row

Via “**Settings**” you can select which columns you want to see in the table. In addition, you can (de)activate the display of filters and automatically adjust the size of the table to the window via “Autosize”.

7. General settings (Tables SyncroSupply v10)

Individual settings

Using **the three dashes** to the right of the column headings (appears only when the mouse is hovered over) there are **further options** for filtering and displaying the table.



Pin Column	Fixes a column so that it is always visible when scrolling. Useful for manifest number.
— Hide column	Hides a column.
Group by Planned Exit Time	Groups the table entries according to the same elements in the selected column (see below).
List filter	Several search elements can be entered in a list at the same time and filtered.

Aktuelle Fahrten

38

Spedition

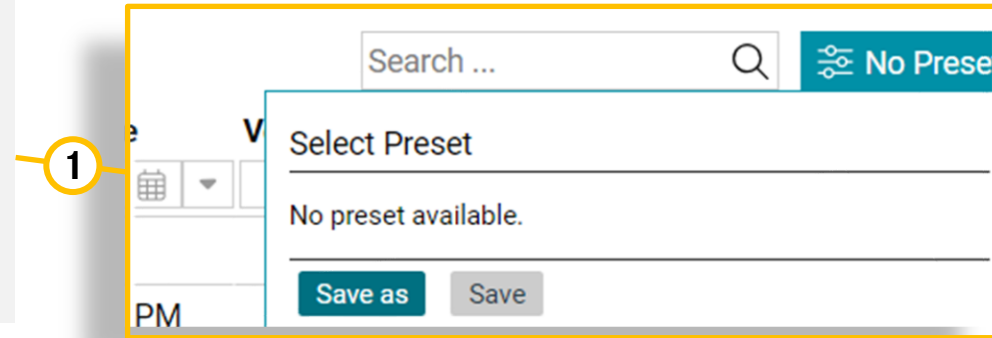
Fahrtnummer	Bordero
▶ 10412468 Dischinger HUUH (13)	
▶ 10626851 Friedrich (12)	
▼ Dummy (3)	
1204	98010001
1205	98010002
1206	98010003
▶ Reiter (7)	
▶ 16733933 Hans Geis 36 (2)	
▶ 15429038 Ekol (1)	

Example of a table view grouped by freight forwarder

7. General settings (Tables SyncroSupply v10)

Saving individual settings

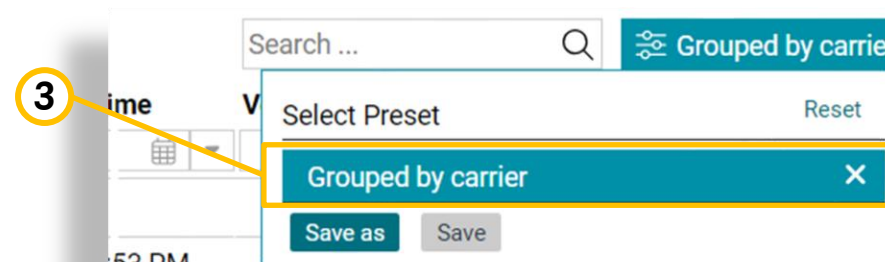
A created view/search/filtering can also be saved as a default via “**Save as**”.



An **individual name** for the view can be entered in the pop-up.



The preset can now be called up at any time and the view is updated. Click “**Reset**” to call up the standard view again.



Agenda

1. Introduction
2. SyncroSupply Central overview
3. Timeslot Management module
4. Deliveries module
5. Administration and Help module
6. TruckApp
7. General settings
- 8. Registration and location activation**

8. Registration

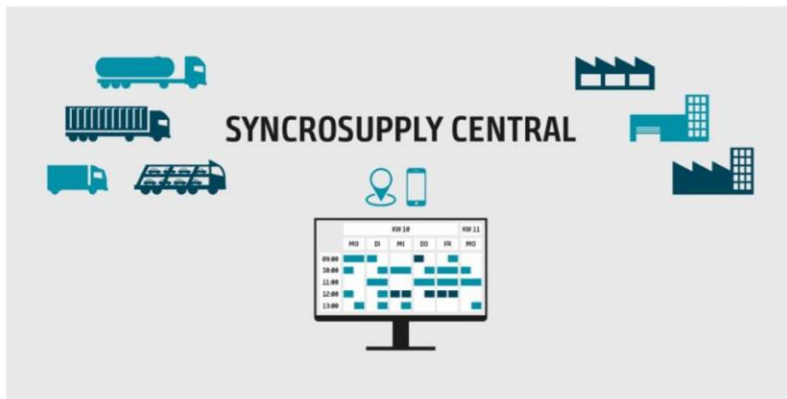
Initial registration in SyncroSupply Central as a freight forwarder (1/3)

Follow the **link**:

<https://central.syncro.supply/gui/#/registration/info>

Or follow the **dialogue**:

“ No SyncroSupply Central account yet: Register here ”



Please Login

User

Password

Deutsch English Czech Français Italian Romanian

Login [Imprint / Privacy Statement](#)

Experiencing problems with your login? Please contact SySu-Central-Support@inform-software.com

[Not registered yet: create SYNCROSUPPLY CENTRAL account](#)

[Forgot your password?](#)
[Download Truck App](#)

Experiencing problems with your login? Please contact SySu-Central-Support@inform-software.com

[Not registered yet: create SYNCROSUPPLY CENTRAL account](#)

[Forgot your password?](#)
[Download Truck App](#)

8. Registration

Initial registration in SyncroSupply Central as a freight forwarder (2/3)

Complete the following **registration window**. Mandatory fields are marked **with ***

IMPORTANT REMINDER:
Each e-mail address can only be used **for one user** account!

Complete your entry with **"Next"**

The screenshot shows the 'Account Registration' form with two main sections: 'User Data' and 'Company Information'. Annotations include a yellow box around the 'Email' field labeled '1', a yellow box around the password requirements labeled '2', and a yellow box around the 'Next' button labeled '3'. Red asterisks indicate mandatory fields.

Account Registration

User Data

First Name: *
First Name

Last Name: *
Last Name

Email: *
Email

Phone Number: *

Password: *
Password

☐ Password must be 10 or more characters in length.
☐ Password strength must be at least 'Good'.
☐ Password must match 2 of the following conditions:
☐ Password must contain 2 or more uppercase characters.
☐ Password must contain 2 or more lowercase characters.
☐ Password must contain 2 or more digit characters.
☐ Password must contain 2 or more special characters.

Company Information

Company Name: *
Company Name

Country: *
Country

State: *
State

Zip Code: *
Zip Code

City: *
City

Street: *
Street

Timezone: *
(UTC +02:00 Europe/Berlin)

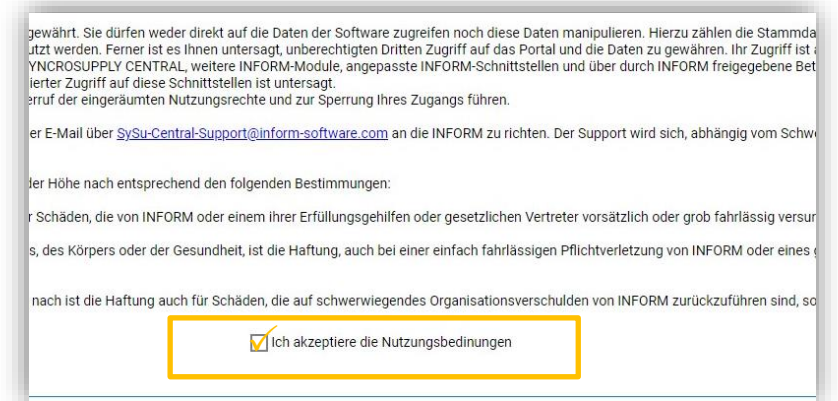
Next

8. Registration

Initial registration in SyncroSupply Central as a freight forwarder (3/3)

- After accepting the **terms of use** (read through in full & tick box), you can “create your account”
- You will then receive an **e-mail** from Inform **with** an **activation link** to the e-mail address you have entered.
- The “Activate account” dialogue is used to verify your e-mail address and activate your account.
- You will then receive an e-mail with your user data.

Your **registration** therewith was **successful!**



The screenshot shows a window with German text, likely a Terms of Use or Privacy Policy. At the bottom, there is a checkbox with a checkmark and the text "Ich akzeptiere die Nutzungsbedingungen". The checkbox and its label are highlighted with a yellow rectangular border.

8. Location activation

Integration of locations in SyncroSupply Central

After registration in SyncroSupply Central, the necessary locations must be enabled. Trips can only be processed via the SyncroSupply TruckApp after the relevant location (plant) has been enabled.

- For this purpose, you will receive an **activation link** from your contact person in the corresponding plant.
- Please click on the link. If necessary, you will be prompted to log into SyncroSupply Central. The **activation data** is applied automatically and must not be changed.

The screenshot shows a web form titled "Activate Partner". It contains two input fields: "Name:" and "Activation Key:", both marked with a red asterisk. Below these fields is a button labeled "Activate Connection" with a small icon. A yellow callout box with the number "1" points to this button. The callout box contains the text: "That's how it works:" followed by a numbered list: 1. You have received an invitation to connect via e-mail. 2. Open the link that is contained in the e-mail. 3. The system name and the key will be filled in already and you can *Activate Partner System*. 4. If you did not receive an invitation via e-mail or the invitation is **older than 14 days**, please contact the location you want to book for. Below the list, it says "If you have any questions, please". A separate grey box at the bottom right of the callout contains the text: "Confirm the process with the button 'Activate Connection'".

Activate Partner

To connect with a partner (e.g. to book time slots) you need to activate the partner system once.

Name: *

Activation Key: *

Activate Connection

1

That's how it works:

1. You have received an invitation to connect via e-mail.
2. Open the link that is contained in the e-mail
3. The system name and the key will be filled in already and you can *Activate Partner System*.
4. If you did not receive an invitation via e-mail or the invitation is **older than 14 days**, please contact the location you want to book for.

If you have any questions, please

Confirm the process with the button **"Activate Connection"**